

GLASSBORO SCHOOL DISTRICT

Updated 2/1/05

Monthly Board Items

Date Submitted: **5.24.18**

Proposed Effective Date: **2018-19**

Grade(s) impacted: **GHS**

Name: Caitlin Clements	Position/Item: GHS PT Teacher	Submitted By: Dr. Danielle F. Sneathen	Building: GHS
----------------------------------	---	--	-------------------------

Proposed cost/amount: \$56,373 – Step 4	Funded through: District Budget	Hours/Days per wk:	Benefits: Y or <u>N</u> (circle one)
---	---	--------------------	---

Is candidate currently employed by District:
 No X Yes

Is candidate a former employee:
 No Yes

(if yes, what position) Teacher
If yes, part time or full time (circle one)

Check references/review district personnel file?
 No Yes

Board Action Requested:

I am requesting board approval to increase Ms. Caitlin Clements from a 2/3 part-time teacher to a full time teacher at GHS for the 2018-2019 school year effective September 1, 2018.

Details and ramifications:

Positives: The Graphic Design program that Ms. Clements has built at GHS is extremely popular with the students and the wait list to get into her classes is long.

Concerns:

Other Comments: Ms. Clements is an adviser to the National Art Honor Society and has been active in our Fine & Performing Arts Academy. Her connections at Rowan are extremely helpful in Academy planning.

FOR OFFICE USE ONLY:

Board Date: _____

Approved: Y or N

Index #: _____