

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools

From: Craig Stephenson, Chief Academic Officer

Date: June 11, 2025

Re: Action Memo
June 19, 2025 Board Meeting

Requesting the Board ratify the following: authorization of the Glassboro Public Schools Affirmative Action Committee to conduct a comprehensive needs assessment and complete a Comprehensive Equity Plan for school years 2025-26 through 2027-28. The work commenced on 2-14-25. (See attached sign in sheet for reference.)

Pursuant to N.J.A.C. 6A:7-1.5, each LEA must have an Affirmative Action Team led by the Affirmative Action Officer to conduct a needs assessment and, if necessary, create a plan to address areas identified for improvement in the needs assessment. The CEP shall be submitted to the Executive County Superintendent (ECS) for confirmation of completion no later than June 23, 2025.

Beginning on February 12, 2025, the Glassboro Public Schools Affirmative Action Committee has been engaging in this work.

Affirmative Action Committee Meeting Agenda
February 14, 2025
1:00 – 2:00

Attendees: P-Present/A-Absent

Craig Stephenson	P	Brandi Sheridan	P	Yuna Park	
Christian Lynch		Catherine Torbik	A	Heather Stewart	A
Quay Foster	Absent				

- Review NJDOE Broadcast regarding new 3-year CEP

- Review Needs Assessment Document

- **Next Steps**
 - *Engage in Needs Assessment*
 - *Review Results of NA*
 - *Completion by June 23, 2025*