

GLASSBORO SCHOOL DISTRICT  
Monthly Board Items

Updated 2/1/05

Date Submitted:  
9/18/2015

Proposed Effective Date:  
9/18/2015

Grade(s) impacted:  
9-12

Name:  
**Virginia Gin Keefer**

Position/Item:  
**Volunteer advisor**

Submitted By: *JC*  
**Jeff Cusack Athletic  
Director/Activities Dir**

Building:  
**High School**

Proposed cost/amount:  
\$0

Funded through:  
**Co-Curricular**

Hours/Days per week:

Benefits: Y or (N)  
(circle one)

Is candidate currently employed by District:  
 No  Yes

(if yes, what position)   GHS teachers  

If yes, part time or full time (circle one)

Is candidate a former employee:  No  Yes

Check references/review district personnel file?

No  Yes

**Board Action Requested:**

Rescind volunteer contract for Gin Keefer as volunteer 4-H Club advisor as she has informed the administration that she cannot fulfill the obligation that she was approved for. See attached item.

**Details and ramifications**

**Positives:**

**Concerns:**

**Other Comments:**

FOR OFFICE USE ONLY:

Board Date: \_\_\_\_\_

Approved: Y or N

Index #: \_\_\_\_\_

**Cusack, Jeff**

---

**From:** Hopper, Karen  
**Sent:** Friday, September 18, 2015 10:40 AM  
**To:** Cusack, Jeff  
**Subject:** FW: 4-H

This is the email I had. I printed this and sent to Mary with the unsigned contract.

Thank you,  
*Karen L. Hopper*

Glassboro High School  
856-652-2700 x1102 *\*Please note new extension*

**From:** Keefer, Gin  
**Sent:** Tuesday, September 08, 2015 12:03 PM  
**To:** Hopper, Karen  
**Subject:** FW: 4-H

**From:** Keefer, Gin  
**Sent:** Tuesday, September 08, 2015 11:50 AM  
**To:** Cusack, Jeff  
**Subject:** 4-H

Jeff,

Due to lack of interest and support for the 4-H club, I am rescinding my application to be the volunteer for the 4-H Club for its third year in existence at GHS. I thank you for your help in trying to get this club up and running, but I suppose it's not a good time for Glassboro to have a 4-H.

Gin Keefer  
Biology and Human Anatomy Teacher  
Glassboro High School  
550 Joseph Bowe Blvd.  
Glassboro, NJ 08028  
856-652-2700 x 8187