GLASSBORO PUBLIC SCHOOL DISTRICT
SCHOOL NURSING SERVICES PLAN
QSAC 2026-2027

Goal: District wide assessment of current nursing needs
Grade Levels Serviced: Pre-K 3 through 12

A. Grade Level General Enrollment

- **a.** J.H. Rodgers Pre-K 3yr: 69
- **b.** J.H. Rodgers Pre-K 4yr: 96
- **c.** J.H. Rodgers K: 160
- **d.** D.L. Bullock- grades 1-5: 703
- **e.** Thomas E. Bowe- grades 6-8: 436
- **f.** High School – grades 9-12: 553

B. **Students Enrollment in Special Education** (26-27)

- **a.** J.H. Rodgers – Pre-K 3-K: 51
- **b.** D.L. Bullock – grades 1-5: 110
- **c.** T.E. Bowe – grades 6-8: 71 (excluding speech)
- **d.** High School – grades 9-12: 123

C. **Number of students in additional district programs**

- **a.** J.H. Rodgers - Rascals: 43
- **b.** D.L. Bullock – grades 1-5: Jurassic Program
- **c.** T.E. Bowe – grades 6-8: Bull Dogs (non district) 15-20, NJ4S Counseling Boys 10-15, Girls 10-15 (non district), Gift & Talented 22.
- **d.** High School – grades 9-12:
  - **i.** AEHS - 14 students
  - **ii.** Little Bulldogs – 5 to 10 Daycare aged children from (Oct -June)
  - **iii.** 18 to 21 yr old program: 7
  - **iv.** Emotional Regulation Impairment Program: 3
  - **v.** TEB student attending math at GHS 3

D. **Number of students transferring in/out of your building** (annually for 25-26)

- **a.** J.H. Rodgers – Pre-K and K - - - IN- 182 OUT- 17
- **b.** D.L. Bullock – grades 1-5 - - - IN- 61 OUT- 50
- **c.** T.E. Bowe – grades 6-8 - - - IN- 145 OUT- 45
- **d.** High School – grades 9-12 - - - IN- 74 OUT- 40

E. **Number of Individual Health Care Plans (IHCP) requiring nursing input** (25-26)

- **a.** J.H. Rodgers – Pre-K 3- K: 16
- **b.** D.L. Bullock – grades 1-5: 23
- **c.** T..E. Bowe – grades 6-8: 36
- **d.** High School – grades 9-12: 37

F. **Number of students requiring your input for 504 plans** (25-26)

- **a.** J.H. Rodgers – Pre-K 3- K: 6
- **b.** D.L. Bullock – grades 1-5: 9
- **c.** T.E. Bowe – grades 6-8: **7**
- **d.** High School – grades 9-12: 8

G. **Number of students requiring your input at CST meetings** (25-26)
- **a.** J.H. Rodgers – Pre-K 3 - K: 4
- **b.** D.L. Bullock – grades 1-5: 24
- **c.** T.E. Bowe – grades 6-8: **7**
- **d.** High School – grades 9-12: 13 (CST and IR&S)

H. **Number of students requiring your input at student assistance meetings** (25-26)
- **a.** J.H. Rodgers – Pre-K 3- K: 10
- **b.** D.L. Bullock – grades 1-5: 0
- **c.** T.E. Bowe – grades 6-8: 20
- **d.** High School – grades 9-12: 13 (CST and IR&S)

I. **Number of students with severe medical involvement.** Chronic illness, special health needs, procedures, medications are rated as to severity of need from # 4 most severe to # 1 least severe.
- **a. Level 4 Nursing Dependent:** i.e., Vent dependent, req. skilled nurse for survival, freq. 1:1
- **b. Level 3 Medically Fragile**: Complex health care needs i.e., severe seizure disorder, unstable or new diabetics, severe asthma, sterile procedures, trach care with frequent suctioning; life threatening emergencies (Bee Sting or Nut Allergies); Children requiring monitoring and possible care throughout transportation (bus driver needs training); Any Student that requires an Individual Health Care Plan or a 504 Plan.
- **c. Level 2 Medically Complex:** Complex or unstable physical, social, or emotional condition that requires daily treatments and close monitoring; life threatening events that are unpredictable i.e., Asthma with inhaler/nebulizer at school, immune disorders, ADHD with meds, cancer, meds with major side effects
- **d. Level 1 Health Concerns**: Physical, social or emotional condition that is currently uncomplicated. Occasional monitoring required, sometimes biweekly to annually, i.e., Sensory impairments, dental disease, dietary restrictions, eating disorders, encopresis, BP checks.
  - **i. J.H. Rodgers – Pre-K 3 through K:**
    1. Level 4: 0
    2. Level 3: 14
    3. Level 2: 13
    4. Level 1: 67

  - **ii. D.L. Bullock – grades 1-5**

1. Level 4: 0
2. Level 3: 3
3. Level 2: 80
4. Level 1: 180

iii. **T.E. Bowe – grades 6-8**
1. Level 4: 0
2. Level 3: 47
3. Level 2: 28
4. Level 1: 73

iv. **High School – grades 9-12:**
1. Level 4: 0
2. Level 3: 39
3. Level 2: 20 18
4. Level 1: 127

J. **Health Care Screenings**:

a. **Dental**
- i. J.H. Rodgers: prek
- ii. D.L. Bullock: N/A
- iii. T.E. Bowe: **N/A**
- iv. High School: N/A

b. **Vision and hearing screening (as directed by code)**
- i. J.H. Rodgers: All students PK-K
- ii. D.L. Bullock: Grade 1-4 vision; Grade 1-3 hearing.
- iii. T.E. Bowe: Grade 6 vision **113**, Grade 6 hearing **113** and grade 8 vision **130** and grade 8 hearing **130**
- iv. High School: Grade 10 vision; Grade 11 hearing.

c. **Scoliosis Screening (as directed by code)**
- i. J.H. Rodgers: Pre-K and K - - - No Screening
- ii. D.L. Bullock: Grade 4
- iii. T.E. Bowe: Grade 6 and Grade 8
- iv. High School: Grades 10 & 12

d. **Blood pressure all students at all grade levels**

e. **Height and Weight: All students at all grade levels**
- i. recording on A45, graphing growth, and referring for further assessment if falling outside norms

K. Teaching responsibilities:

a. Student

i. J.H. Rodgers – Pre-K and K:

1. Annual dental lesson in Feb.
2. Other topics at request of teacher or administrator

ii. D.L. Bullock:

1. Topics at request of teacher or administrator
2. Classroom lessons on food allergies as needed.
3. Health, handwashing, and hygiene education for students.
4. Family Life Education Class.
5. Individual student health teaching including hygiene, proper use of inhaler

iii. T.E. Bowe:

1. As needed at the request of teachers or administration.
2. Arrange presentations/wellness fairs from outside agencies, as appropriate for Back to School Night.
3. Attend one concert in December 2025, as required by administration to assist staff with students.

iv. High School:

1. Guest speaker for health classes on request covering multiple topics as needed including: STI, birth control methods, CPR, Pregnancy.

b. Staff

i. J.H. Rodgers:

1. Blood borne Pathogen Training
2. Annual Mandatory Health Training
3. COVID-19 multi-faceted training- various topics- ONGOING
4. Food allergy review :Anaphylaxis, EpiPen training as needed
5. Asthma Review
6. Review of individual health issues with teachers, special area staff, cafeteria personnel, office staff, bus drivers as needed
7. Diabetes Training as needed
8. Seizure review
9. Instructor of CPR/AED Certification
10. MERT education and review
11. Choking & CPR info.
12. Flu & COVID vaccination information to staff

ii. D.L. Bullock:

1. Mandatory Health Topic training- Blood borne Pathogens/ Diabetes/ Asthma/ Seizures/Food Allergies & Anaphylaxis (District Staff).
2. COVID-19- current status/ protocols
3. Mandatory Bloodborne Pathogen Training to Custodial Staff.
4. Heimlich Maneuver (as needed).
5. EpiPen training to volunteer staff delegates.
6. CPR/ AED annual certification training
7. Stop the Bleed Training for MERT members and SRO (when available)
8. Review of individual health issues with teachers and special area staff, cafeteria personnel, office staff, and bus drivers, as needed.
9. Individual Student Medical Care Plan review with appropriate teachers/ staff.
10. Review of student health issues with specific staff.
11. Offer of training to transportation personnel on topics of anaphylaxis, diabetes, seizures, & asthma as requested.
    MERT team review of CPR and training for emergency response.
12. Coordinate drills/ organize district training annually.

iii. T.E. Bowe:

1. Bloodborne Pathogen annual review.
2. EpiPen Training for EpiPen designees.
3. Baqsimi training to be delegate for Diabetic student.
4. Review of individual health issues with teachers and special area staff, cafeteria personnel, office staff, and bus drivers, as needed.
5. Coordinate CPR training for selected staff.
6. Coordinate Medical Emergency Response team, including drills & review of EpiPen, Narcan, & tourniquet procedures.
7. Participate in IRS meetings, as needed.
8. Participate in CST meetings, as needed.

iv. High School:

1. Bloodborne Pathogens
2. EpiPen Training to delegates, athletic trainers, & coaches (annually & as needed)
3. Anaphylaxis & Food Allergy – kitchen staff & teachers
4. Glucagon emergency administration training with delegates, athletic trainer, staff and coaches (annually and as needed)
5. Asthma, diabetes, seizures, and medical conditions
6. Review of individual health care plans, medical 504 plans, and medical conditions that require accommodations as needed with teachers & support staff.
7. Medical Emergency Response Team planning & training

8. Instructor for CPR classes required for medical response team
9. Opioid overdose and Narcan administration training

l. Multiple Buildings Distance between schools: Generally not applicable and only utilized when substitute nurses are not readily available. Mitcho Center covered by JHR nurse.

J. <u>Other - All District Nurse Responsibilities</u>

- **a.** Providing information for Hepatitis B Vaccines in conjunction with School Physician for specified school personnel.
- **b.** Educate staff on the importance/benefits of the flu vaccine.
- **c.** Make appropriate referrals and follow-up, providing community resource information.
- **d.** Notification of need for Physical Examination, TB testing, and Immunizations (as per code)
- **e.** Medical Homebound instruction applications as needed
- **f.** Medication forms & administration
- **g.** Behavioral Threat Assessment Team
- **h.** Updating Codes and Procedures.
- **i.** Review of Protocols and Directives related to handling COVID-19 cases & communicable diseases.
- **j.** Ongoing collaboration with GCHD re: communicable diseases
- **k.** Ongoing monitoring of communicable diseases including COVID-Positive cases, flu, respiratory, GI illness
- **l.** Weekly surveillance reporting to mandated Communicable Disease Reporting and Surveillance System (CDRSS).
- **m.** Submitting State and County reports re: TB Testing, Immunization
- **n.** Maintain health records. (i.e., A-45, health folders)
- **o.** Developing Health Issues List and communicating info to appropriate staff.
- **p.** Communicating with parents re: health issues.
- **q.** Complete Workman's Comp. Forms and Student accident forms with appropriate referrals
- **r.** Administer medications and treatments to students.
- **s.** Maintenance and review of immunizations especially for out of country, out of state and out of county transfers.
- **t.** Surveillance of communicable diseases such as flu, strep, MRSA, Hand/Foot/Mouth, enterovirus, & COVID-19.
- **u.** Ongoing communication with parents related to current communicable diseases, i.e., influenza, norovirus, varicella, hand foot and mouth disease, flu, GI virus, etc.
- **v.** Maintaining electronic health records
- **w.** Developing/updating medical care plans and/or medical 504 plans for individual students with significant health issues.
- **x.** Mentoring nursing students from higher education schools upon request.

- **y.** Implementation of new vaccine requirements from the State as needed.
- **z.** Daily care of ill and injured students & staff.
- **aa.** Coordinate Medical Homebound Referrals.
- **bb.** Participate in Annual Immunization Audit with County Health Department Officials.
- **cc.** Student screenings for Child Study Team Evaluations.
- **dd.** Participate in Child Study Team and Intervention & Referral Services Team as needed.
- **ee.** Participate in 504 meetings & develop accommodation plans as needed
- **ff.** Update emergency telephone numbers & demographics into PowerSchool.
- **gg.** Monitor nutritional & food ingredient information re: food allergies, with new menu options in the cafeteria
- **hh.** Coordinate Medical Emergency Response Team
- **ii.** Ensure proper functioning of AED through monthly checks.
- **jj.** Annual education review for CPR/AED delegates.
- **kk.** School Nurse Training/ Review on Opioid Antidote Administration.
- **ll.** Updated Opioid Antidote Standing Order for approval by School Physician, now part of Medical Standing Orders.
- **mm.** Review all sport physicals and medical update forms for completion, for accurate medical information and for appropriate medical clearances.
- **nn.** Ensure all sport physicals are reviewed by School Physician for grades 6-12.
- **oo.** Ongoing communication to teachers to advise of field trips promptly in an attempt to acquire nurse coverage.
- **pp.** COVID-19 documentation & collaboration with state and county for up-to-date guidelines.

K. <u>Other non-nursing tasks</u>

- **a. Attendance responsibilities**
  - **i. J.H. Rodgers**: Time involved 8.5-9 hours per week
    1. Incoming calls to attendance and nurse lines.
    2. Return calls as needed.
    3. Denote “parent confirmed” or “excused” for secretary
    4. Monitor for excess absence/ illness.
    5. Generate letters to parents regarding above (as needed).
    6. Attend Attendance team monthly meetings
  - **ii. D.L. Bullock**:
    1. Track absences related to chronic health problems as needed.
    2. Record keeping for absences with documented physician note or nurse excuse.
    3. Contact parents related to absences as needed.
    4. Follow up on absences reported related to communicable diseases

iii. **T.E. Bowe**:
1. Monitor attendance for excessive absenteeism. Contact parents as needed.
2. Record keeping for absences with documented physician notes.
3. Attend IRS meetings, as needed.
4. Attend CST meetings, as needed.
5. Review 504's and sign off on them.

iv. **High School**:
1. Take in-coming attendance phone calls, average of 147 calls per month, time needed 30-60 minutes daily.
2. Make outgoing calls as needed: 20 min daily.
3. Attend Attendance team monthly meetings

b. Free and reduced lunch program: assisting families with access.

c. Additional committees and district responsibilities

i. **J.H. Rodgers:**
1. Preparing for and conducting Kindergarten and Pre-Kindergarten registration.
2. Immunization Monitoring and enforcement – Involves numerous letters, phone communications, and NJIIS computer checks. Much work throughout the year, very intense at the start of year.
3. Coordinator Medical Emergency Response team
4. District nurse committee (Facilitator).
5. Assist with counseling and behavioral issues (as needed).
6. I&RS/CST as needed
7. Faculty meetings
8. CPR recertification every 2 yrs
9. CPR coordination for staff
10. Seminars & conferences for annual CEU requirements.
11. Building Threat assessment Team member
12. Attendance Team member
13. Assist with behavioral issues as needed.
14. On-going communication with district school physician.
    a. Annual review and approval of medical protocols from the school physician. Updated & re-developed Medical Standing Orders & had them approved by School Physician & Board of Education. Requires multiple collaboration sessions with School Physician.

ii. **D.L. Bullock:**
1. District Nurse Committee (Facilitator).

2. COVID-19 related activities, protocol development, training, collaboration
3. Coordinate/ Facilitate for AED/ CPR Training.
4. Coordinated & hosted AED/ CPR Training
5. Bullock Attendance Committee
6. Crisis Team (member).
7. Participant in I & RS as needed.
8. CPR Recertification every 2 years.
9. Assist with behavioral issues as needed.
10. Team Leader- Medical Emergency Response Team (MERT).
11. On-going communication with district school physician.
    a. Annual review and approval of medical protocols from the school physician. Updated & re-developed Medical Standing Orders & had them approved by School Physician & Board of Education. Requires multiple collaboration sessions with School Physician.

iii. T.E. Bowe:

1. Assist with counseling & behavioral issues as needed.
2. CST & I&RS consultant.
3. CPR recertification every 2 years.
4. Medical Emergency Response Team Coordinator.
5. Bowe Attendance Committee member.
6. Bowe Behavioral Threat Assessment team member.
7. Process and transport middle school sports physicals to and from school physician for medical clearance.
8. Suspected Under the Influence Assessments and referrals to be tested, as needed.
9. Faculty meetings.
10. Safety team committee member.
11. Attend Back to School Night and assist with students during winter concert.
12. Review, process & record all sports physicals on A-45.
13. Process all sports physicals, transport sports physicals to and from school physician for review and clearance as needed for fall, winter, and spring sports. Processed **85** sports physicals so far this year, **33** Health History Questionnaires.
14. Review, process & record all 6th grade immunizations. **107** so far this year, and additional on A-45.

iv. High School:

1. Blood Drive (2 per year)
2. District Crisis Team
3. District Threat assessment Team member
4. Building Threat assessment Team member

5. Work in conjunction with Admin/Guidance/SRO and SAC for emotional and suicidal students
6. CPR Recertification every 2 years
7. Nurse District Departmental meetings
8. Faculty Meetings
9. I&RS meetings
10. Assist with counseling, behavioral, and medical issues, as needed.
11. Friends of Rachel Club member
12. HIB Committee member
13. Review & record all Sport Physicals on A-45
14. Process all sports physical eligibility forms and Health History Update Questionnaires for fall, winter, and spring sports. For 25-26 school yr processed 241 sport physicals and 324 Health History update questionnaires
15. Immunization monitoring and enforcement for Little Bulldog Daycare program.
16. Suspected Under the Influence Assessments and coordination of medical follow-up.
17. NJIIS immunization report for both GHS and Little Bulldog program

L. Nursing Staff serving Glassboro Public School District:

a. Glassboro Public Schools provides one Certified School Nurse per building. These nurses provide all the above noted services without assistance. Non-public schools in the district are provided services through Gloucester County Special Services.

M. Request for additional assistance in nursing services:

a. The Coordinator of District School Nurses shall present the above overview of responsibilities (NSP) and the following request for services and/or equipment to the Chief School Physician for review and approval. The plan and recommendations will then be announced at a Board of Education meeting prior to October Board Meeting at which time the Nursing Services Plan/QSAC will be open to public discussion. The Plan and results will then be presented to the County Superintendent of Schools.

N. The Glassboro Certified School Nurses request assistance from Unlicensed Assistive Personnel (UAP) for 2-3 hours per week to assist with:

a. Collection and verification of Student Emergency Cards and Medical Alert Information.
b. Update of Medical Alert Lists for present year
c. Send out requests for additional information regarding food allergies, bee sting allergies, medication needs, etc.

- **d.** Entering medical alerts and medical information into PowerSchool.
- **e.** Provide information for teachers & Transportation Dept.
- **f.** Collection and filing of information for new entrants & preparation of records for transferred students.
- **g.** Shredding confidential information.
- **h.** Inventory & unpacking of Health Office Supplies.
- **i.** Attendance calls and related /paperwork.
- **j.** Clerical Assistance for filing, data entry, shredding and health record completion.

I have read and Agree / Disagree with proposed needs of The Certified School Nurses in the Glassboro School District.

Alternate/Additional Recommendations:

School Physician's Signature _____ Date 10/13/26