



2025-2026 ANNUAL OPERATIONS REPORT

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Year Two Overview – Facilities Department



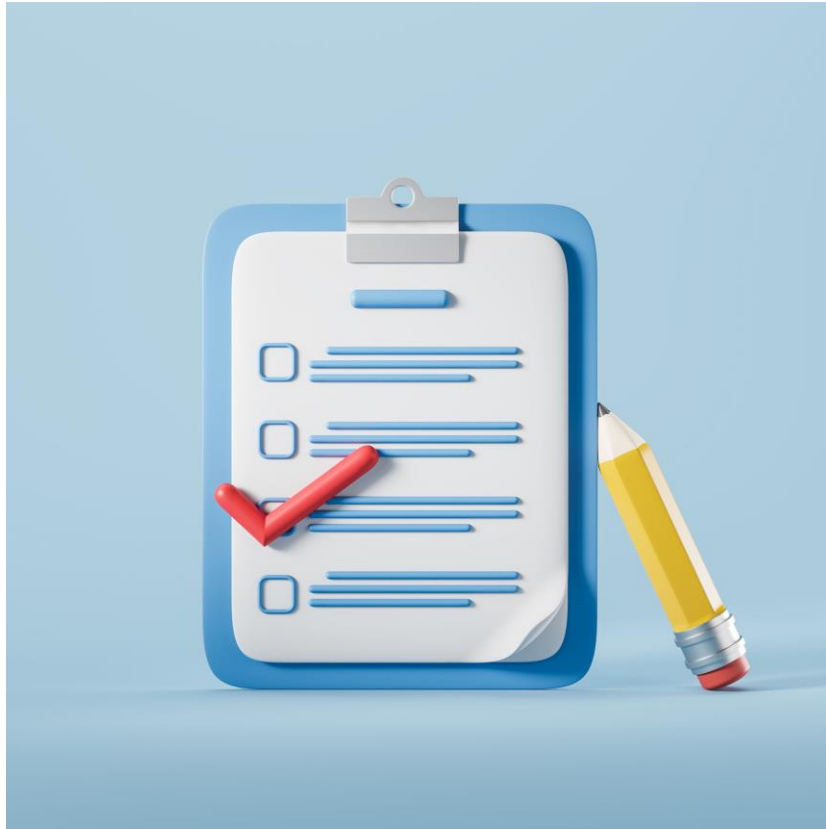
I have completed my second year serving as Facilities Director for the Glassboro Public School District. Over the past year, the district faced a combination of operational challenges, emergency response situations, and continued professional and system-wide development.



The Facilities Department remains committed to continuous improvement, operational efficiency, and infrastructure enhancement throughout the district.



Multiple facility-related emergencies were addressed, while ongoing corrective and preventive maintenance efforts were sustained across all buildings.



3-Year Plan

Year 1:

- Identified and prioritized critical repair needs across the district.

Year 2:

- Developed budget projections based on vendor quotes.
- Planning efforts are currently on hold pending the referendum.

Year 3:

- Execute the plan to address identified facility needs.

Notice:

Due to the approved referendum, the original three-year plan will be placed on hold. The referendum will take priority, with the three-year plan scheduled to resume in Spring 2029.

District Staff

Last year, I was pleased to report that all open positions had been filled. Unfortunately, that milestone was short-lived, as staffing shortages remain an ongoing challenge across the district.

Current staffing levels are as follows:

- Grounds Team: Fully staffed
- Maintenance: Fully staffed
- Roger School: Fully staffed
- High School: Fully staffed
- Bowe School: One open position
- Bullock School: One open position mid-shift position

Recruiting qualified housekeeping and custodial staff continues to be a persistent challenge. The district is currently conducting interviews to fill the open custodial position at Bowe School.

As the district continues to expand, I would like to respectfully request consideration for opening an additional maintenance position with electrical and HVAC experience.



Staff Training

Last summer, all operations staff completed asbestos training. We also offered free workshops, including a refresher on safely and efficiently stripping and waxing floors.

The grounds team completed online training on the proper maintenance of the varsity baseball and softball fields. In addition, grounds staff received hands-on instruction in operating the Turf Tank robot, led by Grounds Foreman Mr. Sam Paranello.

Custodians and housekeepers participated in training provided by GESPA on proper cleaning procedures and the safe use of chemicals.

All team members will complete mandatory bloodborne pathogen training this summer.



District Projects

Completed Projects:

- Installed new LED light fixtures at Bowe School, both inside and outside, including parking lots.
- Installed new LED light fixtures at the Administration Building, including interior, exterior, and parking areas.
- Installed new LED light fixtures at the Grounds Shop and Operations (OPS) Building, including the bus yard.
- Renovated the culinary classroom, including installation of a new three-compartment sink (vendor completed).

Current Projects:

- Installation of new LED lighting at Rodgers School, the High School, and Bullock School to reduce energy consumption. This work is being completed in-house by the maintenance and grounds teams.

Note: All LED fixture installations have been funded at no cost to the district through Bright Idea LED's energy efficiency programs.

Vehicle Inventory

Year	Truck #	Make	Type	Condition	Gov Deals
1988	25	Chevy	Pickup	Not Usable	Sold
1999	B20	Sterling	Dump truck	Not Usable	Sold
1999	B-5	Ford	F250 Utility	Maintenance	Listed
1998	B-8	Ford	F350 Utility	Grounds	Sold
1999			Sterling Dump 4X4 CDL		Listed
2002	B-6	Ford	F450 Dump 4X4	Grounds	Listed
2003	B-4	GMC	350 Utility Van 2wd	Grounds	
2006	B7	GMC	Stake Body 4X4	Grounds	
2009	B10	Chevy	150 Pickup 2wd	Transportation	
2009	B9	Ford	F350 Pickup 4X4	Grounds	
2013	B-11	GMC	F250 Pickup 4X4	Grounds	
2022	M1	Chevy	2500 Van 2wd	Maintenance	
2022	F1	Chevy	2500 Van 2wd	Food Serices	
2023	G13	Ford	F350 4X4	Dump	
2023		Ford	F250 Pickup	Facilities Director	
2024	S1	Ford	F250 Utility Body	Transportation Mechanic	
2024	M2	Ford	F250 Utility Body	HVAC/Maintenance	
2024	G3		F250 4X4	Grounds	

District Repairs



Board Office:

Installed a new backup HVAC unit for the server room (in-house).

Continuing roof repairs at Bowe School, High School, and Bullock School (in-house).

Football Field:

Grounds team is currently dethatching the field.

Aeration and overseeding with new grass are in progress.

Baseball/Softball Fields:

Irrigation system maintenance is underway.

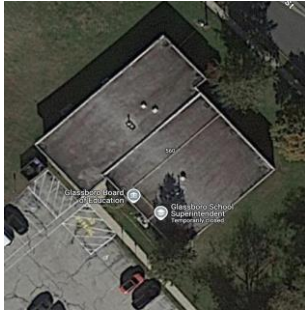
New sod was installed by the grounds team, led by Mr. Paranello.

The softball field has a new dugout.

Rodgers School:

Installed a new HVAC unit for the server room (in-house).

Possible Bond Referendum Items



Board Office



High School



Bowe Middle School



Rodgers Elementary School



Replacing roofs across the district is a critical need. Many are out of warranty or nearing the end of their useful life, requiring full replacement as well as ongoing maintenance.



Previous budget constraints led to a strategy of partial repairs; however, this approach has proven to be more costly over time. By the time one section is repaired, another often requires significant work, and existing warranties may no longer be valid.

Grounds

