

# Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff

**School Year:**

**Instructions**

This Biannual Statement of Assurance must be completed twice yearly and submitted to the County Office of Education no later than **September 30** and **January 31**.

- Districts, charter and renaissance school projects must maintain a list of paraprofessional employees and their titles.
- Approved Private Schools for Students with Disabilities must also submit a list of paraprofessional employees and their titles with the completed Statement of Assurance.

**Contact Information**

County:

District:

Superintendent:

Phone:

Email:

**Compliance with State Regulatory Requirements: Check Yes, No or N/A:**

<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Paraprofessional staff, as defined in <i>N.J.A.C. 6A:9</i> , were hired as instructional, health and safety personnel in accordance with the requirements of individualized educational programs, <i>N.J.A.C. 6A:32-4.2</i> and <i>N.J.A.C. 6A:23A-18</i> .
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Job descriptions for special education classroom aides have been previously submitted and approved by the County Office of Education in accordance with <i>N.J.A.C. 6A:14-4.1(e)</i> . Any changes to previously approved job descriptions or new job descriptions are attached to this SOA. If no special education aides are used, check N/A.

**Compliance with Federal Title I Requirements: Check Yes, No or N/A:**

<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Paraprofessional staff supported in whole or in part by Title I or Title I blended funds meet the <i>Every Student Succeeds Act (ESSA)</i> requirements: completed at least two years of study at an institution of higher education; obtained an associate's (or higher) degree; or met a rigorous standard of quality and demonstrated, through a formal state or local academic assessment, knowledge of and the ability to assist in instructing reading, writing and mathematics (or, as appropriate), reading readiness, writing readiness and mathematics readiness in accordance with the <i>34 CFR §200.58</i> . If no Title I funded aides are used, check N/A.
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Name of Superintendent

Signature

Date