

# Glassboro Public Schools



## MEMO

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To: Dr. Mark Silverstein, Superintendent of Schools

From: Dr. Robert Preston, Chief Academic Officer

Date: April 16, 2024

Re: Action Memo  
April 24, 2024 Board Meeting

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Request Board approval for a Summer Enrichment Program serving students in grades K-8 that will take place from July 8, 2024, to August 1, 2024, Monday through Thursday from 8:30-11:30am. The program will be held at DLB Elementary School for students in grades K-5 and at TEB Middle School for students in grades 6-8. Teachers will receive 3 hours of prep time at the beginning of the program for planning and family outreach. Teachers will be paid up to 3.5 hours each day to allow for time to implement arrival and dismissal procedures. The program will take place through in-person instruction and will utilize both district transportation and parent drop-off/pick-up. The program will address academic needs and learning loss in both ELA and math for all students who register. Students will receive targeted instruction based on their individual needs according to MAP end of the year assessment data. Program will be funded through the remaining funds from the High Impact Tutoring Grant and Title I for grades K-5 and Title I SIA funds for grades 6-8.

**Funding Sources:** *(incl FICA)*

Title I SIA	\$9,096.00
High Impact Tutoring Grant	\$40,000.00
Title I	\$9920.00
<b>Total Cost of Program</b>	<b>\$59,016.00</b>

# Glassboro Public Schools

## Summer Enrichment Program Costs (Title I & HITG)

School	# of Teaching Staff	Hours Daily	Hours Weekly (4 days per wk)	Per hour rate	Duration (weeks)	Weekly (per teacher)	Total Cost (per teacher)	Total Program Cost (Per Building)
Rodgers	2	3.5	14	\$42	4	\$ 588	\$ 2,352	\$4,704
Bullock	10	3.5	14	\$42	4	\$ 588	\$ 2,352	\$23,520
Bowe	6	3.5	14	\$42	4	\$ 588	\$ 2,352	\$14,112
Teacher Prep	18		3	\$42			\$ 126	\$2,268
<b>ADMIN</b>								<b>Total Admin Cost</b>
Administrator				\$5,000				\$5,000
Program will run concurrent with the Special Education ESY program from 7/8/2024 to 8/1/2024.						FICA costs 7.65%		\$3,412
						<b>Total Staffing Costs</b>		<b>\$53,016</b>
Grades K-5 at DLB: 8:30 - 11:30						Supplies		\$3,000
Grades 6-8 at TEB: 8:30 - 11:30						Student Activities		\$3,000
						<b>Total Program Costs</b>		<b>\$59,016</b>

Funding Sources: (incl FICA)		Salary
Gr 6-8	Title I SIA	\$9,096.00
Gr 3-5	High Impact Tutoring Grant	\$40,000.00
Gr K-2	Title I	\$9,920.00

# Glassboro Public Schools

## Summer Enrichment Program Costs

School	# of Teaching Staff	Hours Daily	Hours Weekly (4 days per wk)	Per hour rate	Duration (weeks)	Weekly (per teacher)	Total Cost (per teacher)	Total Program Cost (Per Building)
Rodgers	3	3.5	14	\$39	4	\$ 546	\$ 2,184	\$6,552
Bullock	10	3.5	14	\$39	4	\$ 546	\$ 2,184	\$21,840
Bowe	3	3.5	14	\$39	4	\$ 546	\$ 2,184	\$6,552
Teacher Prep	16	N/A	3	\$39	N/A	N/A	\$ 117	\$1,872
<b>ADMIN</b>				<b>Stipend</b>				<b>Total Admin Cost</b>
Administrator				\$5,000				\$5,000
Program will run concurrent with the Special Education ESY program from 7/10 to 8/3/2022.						<b>FICA costs 7.65%</b>		\$2,816
Grades K-5 at DLB: 8:30 - 11:30						<b>Total Staffing Costs</b>		\$44,632
Grades 6-8 at TEB: 8:30 - 11:30						<b>Supplies</b>		\$1,500
						<b>Student Activities</b>		\$1,500
						<b>Transportation Costs</b>		\$17,280
						<b>Total Program Costs</b>		<b>\$64,912</b>

### Estimated Transportation Costs

School	# of Students	# of Buses	Cost per Bus	Cost per Bldg
Rodgers	30	4	\$2,880.00	\$11,520
Bullock	75			
Bowe	30	2	\$1,440.00	\$5,760
<b>Total Transportation Costs</b>				<b>\$17,280</b>

Number of students is estimated; based on maximum number of students referred in each grade.  
 Cost per bus is based on: \$45 per day per bus for a total of 16 days.

#### Supplies Include the Following:

##### Consumables:

- Dry Erase Markers
- Construction Paper
- Glue Sticks
- Zippered Pencil Pouches
- Pencils
- Crayons
- Marble Notebooks
- Foundations Ready to Rise Workbooks

##### Items that will be reused each year:

- Scissors
- Dry Erase Boards
- Foundations Sound Cards

#### Student Activities:

- End of Week Class Activities (such as:)
  - (planned outdoor activities, popsicles, snacks, possibly guest presenter)
- Ice Cream Truck for Last Day of Program
- Weekly Themed Activities (see possible ideas below)

#### Possible Weekly Themes:

- The World Around Me - Science (Animals, Oceans, Weather, etc) Nature/Scavenger Hunt
- Safety - SS - (summer safety succe as water safety, outdoor safety/play, people who keep us safe, etc) Visit from Police/K-9 program
- STEAM Week - Science, Tech, Engineering, Art, Math (class designed activities, share at end of week)
- Where I Live - SS (Where We Live, Occupations/Community Helpers, etc) Visit from Local Veteranarian