

GLASSBORO SCHOOL DISTRICT
Board Action Request

Date Submitted: **5/25/2023** Proposed Effective Date: _____ Grade(s) impacted: **9-12**

Name:	Position/Item:	Submitted By:	Building:
		Dr. Stowman-Burke	High School

Proposed cost/amount: N/A	Funded through: N/A	Hours/Days per wk.:	Benefits: <input type="checkbox"/> Yes <input type="checkbox"/> No
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Personnel:
Is candidate currently employed by District: No Yes (If yes, what position:)
Is candidate a former employee: No Yes N/A
Check references/review district personnel file? No Yes N/A

Board Action Requested:

Request to approve the attached Senior Trip for the 2023-2024 SY.

The Senior Class will visit Universal Studios, Orlando, FL from June 3rd to the 6th. Pricing includes transportation to and from the airport (NJ and FL), hotel stay, park passes, and meals (breakfast and dinner). PRICE: \$1239 PER PERSON QUAD / \$1287 TRIPLE / \$1383 DOUBLE / \$1673 SINGLE. Chaperones will be approved at a later date. There is no cost to the district. (attachment)



FOR OFFICE USE ONLY:

Board Date: _____ Approved: Y or N Index #: _____



1-800-222-4432 (phone) World Class Vacations
610-391-9094 (local) 7540 Windsor Dr., Ste 202
610-391-9096 (fax) Allentown, PA 18195

PLEASE SIGN AND RETURN BY MAY 31, 2023 TO CONFIRM GROUP SPACE

TOUR OPERATOR: WORLD CLASS VACATIONS
7540 WINDSOR DRIVE, SUITE 202
ALLENTOWN, PA 18195
CONTACT: BRUCE F. BEVAN
PHONE: (610) 477-7267
OFFICE CONTACT: AMANDA SUTLIFF (610) 477-4730
EMAIL: BFB@WCV.COM OR AMANDA@WCV.COM

GROUP: GLASSBORO HIGH SCHOOL
550 JOSEPH BOWE BLVD GLASSBORO, NJ 08028

CONTACT: MONIQUE STOWMAN-BURKE
PHONE (856) 652-2700 ext. 1101
EMAIL: MSTOWMAN-BURKE@GPSD.US
CELL:

APPROXIMATE # SEATS 70 HOTEL Universal's Cabana Bay Beach Resort
NUMBER ROOMS WILL BE BASED ON NUMBER OF PARTICIPANTS THAT MAKE THE FIRST DEPOSIT.

This agreement, made this 22ND day of May, 2023 by and between WORLD CLASS VACATIONS, hereinafter referred to as TOUR OPERATOR, and Glassboro High School, hereinafter referred to as GROUP, in considerations of mutual agreements herein contained, the parties consent to the following:

1. Tour Operator is authorized to arrange Round Trip Air as follows:
From: PHILADELPHIA AREA To: ORLANDO Date June 3, 2024
From: ORLANDO To: PHILADELPHIA AREA Date June 6, 2024
2. Tour Operator shall provide 3 nights hotel accommodations at Universal's Cabana Bay Beach Resort
3. Tour package prices according to room occupancy are as follows:
\$ 1,673.00 Single Occupancy \$ 1,383.00 Double Occupancy
\$ 1,287.00 Triple Occupancy \$ 1,239.00 Quad Occupancy
4. In addition to the hotel accommodations and air transportation above, Tour Operator shall arrange the following:
 - A. Roundtrip charter bus transfers between High School and Philadelphia area airport
(eliminate- save \$70 per person)
 - B. Three (3) breakfast coupons for use at the hotel food court.
 - C. Four (4) \$20 Universal Gift cards
 - D. One (1) Cabana Bay Beach Resort Sonic refillable mug good for unlimited soft drinks at the hotel.
 - E. One (1) four day – three park admission with park hopping for four days to Universal Studios, Universal's Islands of Adventure and Volcano Bay Water Park.
 - F. Transportation in Orlando between the airport and hotel per the attached itinerary.
 - G. One (1) free double occupancy priced trip for every fifteen (15) paid.
 - H. One (1) private night time security guard at the hotel from 11:30pm to 5:30am.
 - I. Full time professional staff in Orlando to assist your group
 - J. Based on current gratuities, government taxes and fees at time of contract.
 - K. One (1) Hospitality room with welcome refreshments for chaperones
 - L. Airport reps at Philadelphia and Orlando airport.
 - M. Pre-trip presentation to students and/or parents – please call with a date and time if interested.
 - N. No bag fee (under 50lbs) and no seat fee for the airline.

Option to add one day at SeaWorld with roundtrip group transfers in place of one day at Universal – ADD \$85 pp

Optional Travel Insurance - Highly Recommended – For a complete list of terms and conditions and to book, please see the flyer and link that will be sent specifically for your group. This will be sent in August for you to share with your students. We recommend this be purchased by September 29, 2023 when they make their first deposit to the school.
PLEASE NOTE: A FAMILY CANNOT PURCHASE ANY INSURANCE AFTER THEY PAY THE SCHOOL IN FULL.

5. Payments shall be made by the Group to the Tour Operator as follows:
 - A. An initial deposit of \$ 400.00 per seat shall be paid to the Tour Operator on September 29, 2023, along with complete itinerary if one has not been made. **ANY SEATS NOT DEPOSITED FOR WILL BE RELEASED**
 - B. A second deposit of \$ 400.00 per seat shall be paid to the Tour Operator on December 1, 2023
 - C. On March 1, 2024 group will guarantee space. Any seats or rooms cancelled after this time will be under full cancellation. **Your rooming list should be mailed at this time.**
 - D. Once we receive your room list, you will be sent a bill for your final payment. Payment is due no later than March 15, 2024. If group is overpaid, a refund will be issued back to the school.
 - E. Checks are made payable to World Class Vacations.

NOTE: ABOVE PACKAGE PRICES AND INCLUSIONS BASED ON TICKET MEDIA OPTIONS IN EFFECT ON THE DATE OF THIS AGREEMENT, CHANGES BY SUPPLIERS COULD RESULT IN PRICE AND ITINERARY ADJUSTMENTS.

6. **PROTECTIONS OF FUNDS:** Travel Turf, Inc. dba World Class Vacations (Tour Operator) and its parent company, WorldStrides, is an active member of the United States Tour Operator Association (USTOA) which offers travel assistance to protect consumers up to \$1 million dollars. It is to be used to reimburse customers in the unlikely event of bankruptcy, insolvency or cessation of business. All payments for groups are deposited in our parent company (WorldStrides) account and then distributed to the various suppliers of tour components.
7. **CANCELLATION PENALTIES** shall be adhered to as follows:
ENTIRE GROUP CANCELLATION. The student program involves a great deal of advanced planning on the part of the Tour Operator. Upon the signing of this contract, the group agrees that the group will travel direct with Travel Turf, Inc. dba World Class Vacations. In the case that this breach of contract occurs, all monies will be forfeited to the Tour Operator in addition to the penalties for financial losses incurred by Tour Operator for empty air seats, hotel attrition and supplier penalties.
INDIVIDUAL CANCELLATIONS within the group:
 Any cancellations after the first deposit date (listed on this agreement) are "subject" to a \$95 per person penalty.
 Any cancellations after the second deposit date (listed on this agreement) will be charged a \$450 per person penalty.
 Any cancellations after room list date (listed on this agreement) are subject to 100% penalty on total package price, unless a substitution can be found at the time of cancellation, in addition to any name change fees passed on by the airlines.
8. **PAYMENTS:** If group fails to make the final payment as prescribed in this Agreement, or should the group cancel this Agreement 120 days or less before the scheduled departure, this Agreement will then be null and void, and any monies advanced by the group to Tour Operator shall be forfeited to Tour Operator as liquidated damages. In the event any flights are delayed as a result of weather conditions, mechanical failures, or any other reason beyond the control of Tour Operator, Tour Operator shall not be responsible for any liability in connection with such cancellations or delays. In the event of flight(s) cancellations, Tour Operator will be responsible for finding alternative flight(s), based on availability in comparable flight class.
9. **TRIP INSURANCE** is highly recommended and is an additional fee. Tour Operator will provide a link specifically for your group to purchase insurance. We recommend insurance is purchased with the insurance company no later than first deposit date listed on the front of the contract. Insurance needs to be purchased prior to the student paying the school in full. All insurance payments are non-refundable once booked. It is the responsibility of the school to share this information with all trip participants.
10. **RESPONSIBILITY OF TOUR OPERATOR:** The tour is under the operation and management of Travel Turf Inc. dba World Class Vacations by WorldStrides and shall be responsible for supplying the services and accommodations as outlined, except to the extent such services and accommodations as outlined cannot be supplied due to flight delays/cancellations or other causes beyond the control of Tour Operator. In the absence of negligence on the part of Tour Operator, the tour member waives any claim against Tour Operator for any damage or loss of property or injury or death of persons due to any act of negligence of any hotel or any other person rendering any of the services included in the trip itinerary. Tour Operator shall not be responsible for any delays, substitution of equipment or any act or omission whatsoever by contracted airline, its agents, servants and employees, and tour member hereby waives any claim arising therefrom. In the absence of negligence on the part of the Tour Operator, tour participants agree that Tour Operator has no responsibility or liability of any nature whatsoever for loss, damage or injury to property or persons resulting from the provisions of air transportation by the direct air carrier or substitute air carrier. Tour Operator reserves the right to decline, accept or to retain any trip participant at any time. If any person is removed from the trip, a proportionate refund for unused services will be made.
11. **CHANGES:** Tour Operator has chosen the airline and aircraft type. However, Tour Operator reserves the right to change the airline, aircraft type, capacity or routing. Single plane service is not guaranteed and airlines can change flight routes for specific reasons. Tour Operator reserves the right to use co-terminal cities in select circumstances (Philadelphia – Allentown PA, Trenton, NJ, Wilmington, DE or Atlantic City, NJ, Newark NJ JFK, LaGuardia, Islip or White Plains), (Baltimore/Washington, - Washington National, Dulles or Harrisburg, PA), (Boston – Manchester, Providence or Worcester). Such changes shall not create a right to cancellation or refund. Substitutions, or omissions in the land portion of the trip or its itinerary will result in the liability to refund the participant the Tour Operator's savings in cost, if any. In the event any flight(s) are cancelled or delayed as a result of weather conditions, mechanical failures or any other reason beyond the control of Tour Operator, Tour Operator shall not be responsible for any liability in connection with such cancellations or delays, however, if a flight is cancelled, Tour Operator will find alternative flight(s), based on availability in comparable flight class. If the Tour Operator knows of a change, Tour Operator shall notify the group of their rights to refunds and that acceptance of a refund constitutes a waiver of their legal rights. In the event Tour Operator cannot fulfill the terms and conditions of the Agreement, except for those reasons mentioned in this Paragraph, Tour Operator shall return to group all monies paid by them. Tour Operator shall not otherwise be liable to group in any way upon failing to fulfill the terms and conditions of this agreement. Departure times quoted are approximate and are subject to change. Flight time changes do not entitle group to compensations.
12. **AIRLINES:** Inflight service varies among the airlines, including any beverage/snack service. Tour Operator is not responsible for providing any Beverage/snack service.
13. **BAGGAGE:** Tour Operator is not responsible for delay of, loss of, or damage to baggage or its contents, including delivery of bags between the Orlando Airport and the hotel. Liability of the direct air carrier for baggage on domestic flights shall be limited to its value, but shall not exceed individual airlines policy limits. Each airline has their own baggage size and weight limitations, should an individual exceed these limitations there could be additional charges by the airline at check-in. Passenger may declare excess valuation and pay charges created hereby in accordance with the rules of the direct air carrier. Also, in the event that tour participant discovers, upon arrival at destination, that your baggage has been damaged, delayed or lost, most airlines require that you notify them of damage, delay or lost baggage at the airport in order to submit a claim.
14. **PACKAGE PRICES:** Based on jet fuel costs in effect on the date of this agreement as well as current taxes/fees in effect on the date of this agreement, package price is subject to increase on short notice if any fuel related increase, or any tax/fee related increase, unless stated otherwise on the front of this agreement. We are not able to sell or show pricing on individual components of the package trip, due to confidentiality agreements with our suppliers.
15. **RESPONSIBILITY OF THE GROUP LEADER:** Advise all our participants of the responsibilities, rules regulations and cancellation policies of this trip, including valid government issued ID required at the time of travel.
16. **ATTORNEY'S FEES:** Group Participants also agree that they will reimburse Tour Operator for costs, including reasonable attorney fees, associated with the defense of any action brought by the participant in any court against Travel Turf, Inc. DBA World Class Vacations where said participant is unsuccessful in obtaining judgement against the Tour Operator. Should any provision of this contract be found invalid, the remaining provisions as set forth shall survive and be enforceable.
17. **POLICY CHANGES:** Disney, Universal or any other company providing services in connection with the trip, are not the responsibility of World Class Vacations by WorldStrides.
18. **IMPORTANT:** Should the US Department of Homeland Security advise the Tour Operator that it is not safe to operate air flights during the time period that the trip is scheduled, Tour Operator/Airline would cancel the flight(s) and provide a refund. Should the group be in Orlando and the FAA closes the airports for security reasons on the day a flight was scheduled to return the group home, Tour Operator would pay for lodging and food costs to overnight the group in Orlando. If the airport is closed for security reasons for more than one day, the Tour Operator would make every attempt to secure charter motor coaches in order to return the groups home. Tour Operator will provide a full refund on amount paid by any student on the school trip, should there be a CDC Travel Ban to Florida, similar to the 2020 CDC Travel Ban, due to the coronavirus impact or any State Department warnings not to travel to Florida, provided school wishes to cancel the trip or should Tour Operator need to cancel the trip.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

TOUR OPERATOR: WORLD CLASS VACATIONS

GROUP NAME: GLASSBORO HIGH SCHOOL

TOUR OPERATOR CONTACT NAME: BRUCE F. BEVAN

GROUP CONTACT NAME: Monique Stowman-Burke

CONTACT SIGNATURE: Bruce F. Bevan

GROUP CONTACT SIGNATURE: Monique Stowman-Burke

DATE: 5/22/23

DATE: 5/23/23

* Acceptance of the agreement is contingent on School Board approval of a student trip (if applicable), but School agrees to execute no later than first deposit date