

Glassboro Public Schools



MEMO

To: Mark Silverstein

From: Lisa Ridgway

Date: April 26, 2023

Re: April Agenda Item

Attached please find the following 2023-2024 budget resolutions:

- Final approval of the budget
- 2023/2024 Travel Expenses

A. WHEREAS, the Glassboro Board of Education adopted a tentative budget on March 20, 2023, and submitted it to the Executive County Superintendent of Schools on March 20, 2023, and WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 30, 2023, and

WHEREAS, the tentative budget was advertised in the legal section of the South Jersey Times on April 20, 2023, and

WHEREAS, the final budget was presented to the public during a hearing held in the Glassboro High School Media Center, on April 26, 2023, and

THEREFORE, BE IT RESOLVED, that the Board of Education does hereby adopt the final budget for the 2023/2024 school year:

	2023-24 Total Budget	Less: Anticipated Revenues	Local Tax Levy
General Fund	\$39,486,254	\$17,430,896	\$22,055,358
Special Revenue Fund	\$ 3,376,715	\$ 3,376,715	0
Debt Service	<u>\$ 1,608,900</u>	<u>\$ 657,688</u>	<u>\$ 951,212</u>
Total Base Budget	\$44,471,869	\$21,464,884	\$23,006,570

B. WHEREAS, the Board of Education recognizes school staff and Board Members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.4 et seq requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$2,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.4 et seq; but deemed by the Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.4 et seq as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves a travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(b), to a maximum expenditure of \$100,000 for all staff and board members.