



Local Education Agency Guidance for Virtual or Remote Instruction Plan for the 2023-2024 School Year

The New Jersey Department of Education (Department) is providing the following guidance pursuant to *N.J.S.A. 18A:7F-9(c)* and *N.J.A.C. 6A:32-13.1* and *13.2*, to assist LEAs in the development of their annual virtual or remote instruction plans. The Department encourages LEAs to reflect on the previous school year to enhance elements of the prior year’s plan to provide the most substantive education, and including, but not limited to, related services, for all students in the event of an LEA closure.

For each of the areas below, the chief school administrator or lead person will either mark “yes,” confirming that the information is in the Plan and list the corresponding Plan page number, or mark “no” if the information is not contained in the Plan. The chief school administrator or lead person is expected to provide an explanation to the County Office of Education for all areas marked “no.”

By July 31 annually, the chief school administrator or lead person must submit a board-approved LEA Guidance for Virtual or Remote Instruction Plan for the coming school year, along with this form to their County Office of Education. At the time of submission to the county office of education, the plan must be posted on the LEA’s website. Plans will be reviewed in each county office of education on a rolling basis with an electronic response communicated within two business days of receipt.

LEA Checklist for Virtual or Remote Instruction Programs

LEAs must enter the page number where each checklist item may be found in the virtual or remote instruction program submitted to the [County Office of Education](#).

Contact Information

County: Gloucester

Name of District, Charter School, APSSD or Renaissance School Project:
Glassboro Public Schools

Chief School Administrator/Charter or Renaissance Leader Name/APSSD Leader:
Dr. Mark Silverstein

Phone Number of Contact: (856) 652-2700

Equitable Access and Opportunity to Instruction

Question	LEA Yes or No
1. Is the LEA ensuring equitable access and opportunity to instruction for all students?	Yes



Question	Page Number	LEA Yes or No	County Yes or No
2. Does the program ensure that all students' varied and age-appropriate needs are addressed?	5	Yes	
3. Is the program designed to maximize student growth and learning to the greatest extent possible? Synchronous and/or asynchronous virtual or remote learning plans which will maximize student growth and learning.	6	Yes	
4. Does the program describe how the LEA will continuously measure student growth and learning in a virtual or remote instruction environment?	1 7	Yes	
5. Does the program describe how the LEA will measure and address any ongoing digital divide issues, including a lack of internet access, network access and/or sufficient access to devices?	7	Yes	

Notes on Equitable Access to Instruction

GPSD students will be provided with the physical and emotional resources needed for successful online learning.

Physical Resources
Laptops will be provided to all students grades K to 12. Those families without reliable home WIFI can visit everyoneon.org to learn if they qualify for low-cost internet programs. Additional resources are also available in the GPSD Technology User Agreement. Our technology department will work with families to ensure equitable access for all students, including hotspots for our students who need them. Teachers will notify building administrators, who will alert the technology department of students needing WIFI hotspots.

Emotional Resources
In this challenging time, social distancing can lead to isolation, and building relationships has never been more important. All stakeholders are working to ensure that students have access to social and emotional support. Collaboration and social interaction will be woven into the fabric of instruction and extra-curricular online activities. Our Guidance Department will work with families to provide counseling and proactive support for students in need. If you have a concern about your child's emotional well-being, please contact your building Guidance Counselor for assistance.



Addressing Special Education Needs

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program address the provision of virtual or remote instruction to implement Individual Education Programs (IEPs) for students with disabilities to the greatest extent possible, including accessible materials and platforms?	8	Yes	
2. Does the program address methods to document IEP implementation including the tracking of services, student progress, as well as provision of accommodations and modifications?	8	Yes	
3. Does the program describe how case managers will follow up with families to ensure services are implemented in accordance with IEPs to the greatest extent possible?	8	Yes	
4. Does the program address procedures to conduct IEP meetings, evaluations and other meetings to identify, evaluate and/or reevaluate students with disabilities?	8	Yes	

Notes on Special Education Needs

The Glassboro Online Academy will support all students who receive special services through our many support programs; Special Education services will be provided to students in accordance with their Individualized Education Program (IEP) by their teachers and support staff through live virtual meetings and assignments through Schoology/Seesaw. Case managers will contact parents if any updates need to be made to IEPs to reflect learning objectives and related services, which will be delivered virtually.

GTALP (Gifted & Talented) programs will continue virtually to ensure the needs of our exceptional students are met.

Basic Skills support will also continue for students needing remediation as determined by state and local assessments.



Addressing English language learners (ELL) Plan Needs

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program include an English as a Second Language and/or bilingual education program aligned with State and Federal requirements to meet the needs of ELLs?	8	Yes	
2. Does the program describe how the LEA communicates with families of ELLs including providing translation materials, interpretative services, and literacy level appropriate information?	8	Yes	
3. Does the program include the use of alternate methods of instruction (that is, differentiation, sheltered instruction, Universal Design for Learning), access to technology and strategies to ensure ELLs access the same standard of education as non-ELL peers?	8	Yes	
4. Does the program include training for teachers, administrators, and counselors to learn strategies related to culturally responsive teaching and learning, socio-emotional learning, and trauma-informed teaching for students affected by forced migration from their home country (e.g. refugee, asylee)?	7	Yes	

Notes on Supporting ELL Educational Needs

English Language Learners (ELL) will be supported by their ELL teachers, including adaptation of lessons and home communications where necessary.



Attendance Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program address the LEA’s attendance policies, including how the LEA will determine whether a student is present or absent, how a student’s attendance will factor into promotion, retention, graduation, discipline, and any other decisions that will reflect the student’s performance?	9	Yes	
2. Does the program describe how the LEA communicates with the family when a student is not participating in online instruction and/or submitting assignments?	6	Yes	

Notes on Attendance Plan

We realize that flexibility must be balanced with accountability when it comes to attendance in online classes. We believe that students need to adhere to a schedule in order to be productive and successful. Our attendance policy strikes that balance.

At the elementary level, students will have two opportunities per day to be marked as present.

At the secondary level, students must be present for a morning homeroom check-in live via Zoom.

Safe Delivery of Meals Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain how the LEA will provide continued safe delivery of meals to eligible students?	8	Yes	

Notes on Safe Delivery of Meals

Meal services will be provided to students in the event of a closure, but unlike the 2020-2021 closure, meals will not be delivered to families; instead, they will be provided as grab and go meals at specific locations, such as Bullock School or Glassboro High School. In the event of an emergency closing, details would be provided via School Messenger, the district website, and social media.



Facilities Plan

Question	Page Number	LEA Yes or No	County Yes or No
1. Does the program contain an outline of how buildings will be maintained throughout an extended period of closure?	7	Yes	

Notes on the Facilities Plan Other

Our Buildings & Grounds team will see to the cleaning and maintenance of our buildings during any extended closure.

Other Considerations

Does the program contain the following considerations?	Page Number	LEA Yes or No	County Yes or No
a. Accelerated learning opportunities	8	Yes	
b. Social and emotional health of staff and students	7	Yes	
c. Title I Extended Learning Programs	7	Yes	
d. 21 st Century Community Learning Center Programs		No	
e. Credit recovery	9	Yes	
f. Other extended student learning opportunities	17	Yes	
g. Transportation	9	Yes	
h. Extra-curricular programs	18	Yes	
i. Childcare	18	Yes	
j. Community programming		No	

Notes on Other Considerations



APSSD Applicable Only: Sharing Plans

Was the program shared with all sending districts? Yes No

Notes on APSSD Sharing Plans

Essential Employees

Question	Page Number	LEA Yes or No	County Yes or No
1. The LEA will ensure essential employees are identified and a list is provided to the county office at the time of the LEA’s transition to remote or virtual instruction.		Yes	

Notes on Essential Employees

Board Approval

Date of board approval (mm/dd/yyyy): 08/23/2023

Notes on Board Approval

Posted on Website

1. Is the program posted on the school district/APSSD/Charter/Renaissance School Project Website? Yes No

2. Link to website: <https://www.gpsd.us/site/Default.aspx?PageID=196>