



New Jersey Department of Education Division of Early
Childhood Education Office of Preschool Education

FY2023-2024 BUDGET NARRATIVE

Do you contract with Head Start and/or a Local Childcare Providers?	Yes	No	If yes, please provide a copy of each providers budget workbook for our files.
	X		<p><i>Please note, it is the district's responsibility to review and approve these budgets. The Division of Early Childhood Education will not be reviewing for approval purposes.</i></p> <p>If no, please explain why you are not contracting for Preschool services with Local Providers and/or Head Start.</p>

<p>Will your district be withholding funds from your Private Provider and/or Head start Agencies?</p>	<p>Yes</p>	<p>No</p>	<p>If yes, below please explain what budget category your district will be withholding and why your district is withholding. Also, included the total percentage withheld from each Private Provider and/or Head Start budget.</p>
	<p>X</p>		<p>We will be withholding money for the following positions from Head Start:</p> <ul style="list-style-type: none"> • Preschool Instructional Coach - \$3,375.00 • Community Parent Involvement Specialist - \$3,375.00 • Preschool Intervention Referral Specialist - \$3,375.00 <p>Total Withholding - \$10,125.00 (7.6% being withheld)</p>
<p>Please provide a recoupment plan. If your district withheld funds and did not use all the funds- please provide a plan for reissuing the unspent funds back to the Private Provider and/or Head-Start.</p>			
<p>Do you use consultants to provide any of the required positions (Preschool Instructional Coach, Preschool Intervention Specialist, etc.)?</p>	<p>Yes</p>	<p>No X</p>	<p>If yes, please provide the following below:</p> <p>Position(s) consultant is fulfilling Name of consultant providing service Number of classrooms under each position Number of hours per week consultant is in the district (per position) Duties of consultant (by position) Any other districts the consultant is serving and the number of classrooms</p>

Name of Line	Acct #	Please Provide the Budget Line Detail
Purchased Professional Educational Service	100-321	<ul style="list-style-type: none"> • Contracted Teacher Assistants through ESS as needed (\$30,000.00) • Teaching Strategies GOLD and Student Portfolios (\$15,000.00) <p>Total Costs: \$45,000.00</p>
Other Purchased Servies	100-500	<ul style="list-style-type: none"> • Field Trips (\$5,000) <p>Total Costs: \$5,000.00</p>
Purchased Professional Educational Service	200-329	

Name of Line	Acct #	Please Provide the Budget Line Detail
Other Purchased Service	200-330	<ul style="list-style-type: none"> • Parent Workshops & Family Nights (\$3,000.00) • Medical Supplies & Screenings (\$5,000.00) • Security Services/SRO from Borough (\$16,875.00) <p>Total Costs: \$24,875.00</p>
Transportation	200-511	
Miscellaneous Purchased Services	200-590	

Name of Line	Acct #	Please Provide the Budget Line Detail
Other Object	200-800	<ul style="list-style-type: none"> • Recruitment & Outreach Expenses (\$1,000.00) <p>Total Costs: \$1,000.00</p>
Instructional Equipment	400-731	<ul style="list-style-type: none"> • Playground Expansion (\$58,267.00) <p>Total Costs: \$58,267.00</p>
Non-Instructional Equipment	400-732	

By signing this narrative, you will be approving all your districts budgeted items:

Melanie G. Sweeney
NAME and TITLE

Melanie G. Sweeney
Principal

3/9/23
DATE