

Glassboro Public Schools



MEMO

To: Dr. Mark Silverstein, Superintendent of Schools

From: Dr. Robert Preston, Chief Academic Officer

Date: April 17, 2023

Re: Action Memo
April 19, 2023 Board Meeting

Request Board approval for a Summer Enrichment Program serving students in grades K-8 that will take place from July 10, 2022, to August 3, 2022, Monday through Thursday from 8:30-11:30am. The program will be held at DLB Elementary School for students in grades K-5 and at TEB Middle School for students in grades 6-8. The Summer Enrichment Program will run 4 days per week for 3 hours each day with 1 administrator and a maximum of 16 teachers to service students in grades K through 8. Teachers will receive 3 hours of prep time at the beginning of the program for planning and family outreach. Teachers will be paid up to 3.5 hours each day to allow for time to arrival and dismissal procedures. The program will take place through in-person instruction and will utilize both district transportation (estimated transportation costs included in cost proposal) and parent drop-off/pick-up. The program will address academic needs and learning loss in both ELA and math for all students who register. Students will receive targeted instruction based on their individual needs according to MAP end of the year assessment data. Program will be funded through ESSER III and Title I. See attached for funding breakdown of costs.

Glassboro Public Schools

Summer Enrichment Program Costs

School	# of Teaching Staff	Hours Daily	Hours Weekly (4 days per wk)	Per hour rate	Duration (weeks)	Weekly (per teacher)	Total Cost (per teacher)	Total Program Cost (Per Building)
Rodgers	3	3.5	14	\$39	4	\$ 546	\$ 2,184	\$6,552
Bullock	10	3.5	14	\$39	4	\$ 546	\$ 2,184	\$21,840
Bowe	3	3.5	14	\$39	4	\$ 546	\$ 2,184	\$6,552
Teacher Prep	16	N/A	3	\$39	N/A	N/A	\$ 117	\$1,872
ADMIN				Stipend				Total Admin Cost
Administrator				\$5,000				\$5,000
Program will run concurrent with the Special Education ESY program from 7/10 to 8/3/2022.							FICA costs 7.65%	\$2,816
Grades K-5 at DLB: 8:30 - 11:30							Total Staffing Costs	\$44,632
Grades 6-8 at TEB: 8:30 - 11:30							Supplies	\$1,500
							Student Activities	\$1,500
							Transportation Costs	\$17,280
							Total Program Costs	\$64,912

Estimated Transportation Costs

School	# of Students	# of Buses	Cost per Bus	Cost per Bldg
Rodgers	30	4	\$2,880.00	\$11,520
Bullock	75			
Bowe	30	2	\$1,440.00	\$5,760
Total Transportation Costs				\$17,280

Number of students is estimated; based on maximum number of students referred in each grade.
 Cost per bus is based on: \$45 per day per bus for a total of 16 days.

Supplies Include the Following:

Consumables:

- Dry Erase Markers
- Construction Paper
- Glue Sticks
- Zippered Pencil Pouches
- Pencils
- Crayons
- Marble Notebooks
- Foundations Ready to Rise Workbooks

Items that will be reused each year:

- Scissors
- Dry Erase Boards
- Foundations Sound Cards

Student Activities:

- End of Week Class Activities (such as:
 - (planned outdoor activities, popsicles, snacks, possibly guest presenter)
- Ice Cream Truck for Last Day of Program
- Weekly Themed Activities (see possible ideas below)

Possible Weekly Themes:

- The World Around Me - Science (Animals, Oceans, Weather, etc) Nature/Scavenger Hunt
- Safety - SS - (summer safety suce as water safety, outdoor safety/play, people who keep us safe, etc) Visit from Police/K-9 program
- STEAM Week - Science, Tech, Engineering, Art, Math (class designed activities, share at end of week)
- Where I Live - SS (Where We Live, Occupations/Community Helpers, etc) Visit from Local Veteranarian