

# *Glassboro Public Schools*



## **MEMO**

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To: Dr. Mark Silverstein, Superintendent of Schools

From: Dr. Robert Preston, Chief Academic Officer

Date: April 18, 2023

Re: Action Memo  
April 26, 2023 Board Meeting

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Request Board ratify to approve Rob Preston to attend 2023 EAB Symposium in Washington, DC from April 25-26, 2023 to include the following. The costs are covered, up to state and federal travel guidelines, by Title II funds.

Hotel: \$299.00 (plus taxes and fees)  
Meals/IE: \$118.50  
Mileage: \$128.78 (137 miles X 2 X 0.47)  
Parking: \$59.00  
Tolls: TBD

Total: \$605.28 (approximate)