

# *Glassboro Public Schools*



## **MEMO**

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To: Dr. Mark Silverstein, Superintendent of Schools

From: Dr. Robert Preston, Chief Academic Officer

Date: September 9, 2022

Re: Action Memo  
September 21, 2022 Board Meeting

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Request Board approval of the Rowan University/Glassboro Public Schools PDS Memorandum of Agreement for the 2022-2023 school year. (see attachment)

**ROWAN UNIVERSITY COLLEGE OF EDUCATION  
PROFESSIONAL DEVELOPMENT SCHOOL  
2022-2023 MEMORANDUM OF UNDERSTANDING**

**Partners:** Rowan University and Glassboro School District

**Mission:** Professional Development Schools (PDS) are innovative institutions formed through partnerships between professional education programs and P-12 schools that aim to advance equity, antiracism, social justice, and inclusion. Their mission is raising student achievement, professional preparation of teacher candidates, faculty development, and inquiry directed at the improvement of practice and enhanced student learning. Like teaching hospitals, PDSs provide sites for state-of-the-art practice, organized to foster training for new professionals, extend the professional development of veteran teachers, and sponsor collaborative research and inquiry.

The Rowan PDS University Network follows the Nine Essentials of the National Professional Development Schools which are:

1. A Comprehensive Mission
2. Clinical Preparation
3. Professional Learning and Leading
4. Reflection and Innovation
5. Research and Results
6. Articulated Agreements
7. Shared Government Structures
8. Boundary-Spanning Roles
9. Resources and Recognition

**Description of Core PDS Activities:**

- To partner in the preparation of highly skilled culturally responsive teacher candidates
- To partner in the Professional Development (PD) of culturally responsive teachers in academic priorities as determined by the district
- Integrate initiatives within the Site Learning Community
- Collect data on the effectiveness of the collaboration including the impact of specific initiatives
- Support the Glassboro graduation initiatives

**School/district Agrees to:**

- Accept/support a minimum of 10 educator preparation candidates during the academic year based on school capacity of mentor teachers
- Coordinate on-site courses before and/or after school hours
- Allow access to student achievement data
- Create a Site-Based Leadership Team to meet monthly to oversee all PDS activities
- Provide funding support for supplies, materials, and services in support of PDS activities estimated at \$1,000 per school. Additional funding may be approved on a case-by-case basis.

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- Provide a process for each PIR to request supplies, materials, and services through the building principal, for approval and purchase of requested items by the administration/board.
- Contribute to the periodic self-evaluation in alignment with NAPDS Nine Essentials
- Conduct mid and end of the year Professor in Residence evaluations

**Rowan University Agrees to:**

- Act as lead agency, administering and coordinating activities through the Office of Clinical Experiences (OCE)
- Fund a Professor-in-Residence who will
  - Facilitate P-12 professional development opportunities
  - Coordinate field and clinical experiences with school personnel and Rowan Office of Clinical Experiences
  - Work with school partners to examine the effectiveness of the partnership as it relates to student achievement
- Identify a Professor in Residence (PIR) who will spend at least one day per week at the school
- Plan professional development workshops with qualified presenters in vivo or in virtual field opportunities as well as provide the resources and opportunities for professional learning collaborations among participants through school-based planning teams
- Discuss the need for supplies, materials, and services with the building principal who will prepare a purchase order for administration/board approval in support of the PDS
- Provide team planning and communication meetings for collaborating teacher and teacher candidates
- Plan and/or lead PDS Network Council Meetings (2-4 per year)
- Furnish a copy of the PDS initial and end of year school report

**Participating Teachers Expectations**

- Become participating members of the professional learning community.
- Participate in periodic self-evaluation.
- Participate in the professional development workshops for teachers and teacher candidates as well as share resources and opportunities for professional learning collaborations through school-based planning teams.
- Participate in the team planning and communication meetings for collaborating teacher and teacher candidates.
- The PIR will assist district in accomplishing each of the following:
  - Gather and disseminating data
    - Student achievement
    - Teacher perceptions of the partnership
  - Completing and disseminating the PDS Initial and End of the Year School Report

**Signatures:**

**ROWAN UNIVERSITY COLLEGE OF EDUCATION  
PROFESSIONAL DEVELOPMENT SCHOOL  
2022-2023 MEMORANDUM OF UNDERSTANDING**

**Dr. Gaëtane Jean-Marie**  
Dean, College of Education

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Signature

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Date

**Dr. Mark Silverstein**  
Superintendent, Glassboro School District

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Signature

\_\_\_\_\_  
Date

**Ms. Lisa Ridgeway**  
Business Administrator, Glassboro School District

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Signature

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Date