

# *Glassboro Public Schools*



## **MEMO**

---

To: Mark Silverstein

From: Lisa Ridgway

Date: March 17, 2022

Re: March Agenda Item

---

Attached please find the following 2022-2023 budget resolutions:

- Approval of the budget
- 2022/2023 Travel Expenses
- Use of Capital Reserve to fund the HVAC Replacement at Bowe School

A. BE IT RESOLVED, that the Board of Education does hereby approve the budget for the 2022/2023 school year:

	<b>2021-22 Total Budget</b>	<b>Less: Anticipated Revenues</b>	<b>Local Tax Levy</b>
General Fund	\$41,137,928	\$19,515,028	\$21,622,900
Special Revenue Fund	\$ 2,879,644	\$ 2,879,644	0
Debt Service	<u>\$ 1,615,475</u>	<u>\$ 659,958</u>	<u>\$ 955,517</u>
Total Base Budget	\$45,633,047	\$23,054,630	\$22,578,417

B. WHEREAS, the Board of Education recognizes school staff and Board Members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.4 et seq requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$2,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.4 et seq; but deemed by the Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.4 et seq as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves a travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(b), to a maximum expenditure of \$100,000 for all staff and board members.

C. BE IT RESOLVED, that the Board of Education does hereby approve the use of \$3,500,000 from Capital Reserve to fund one (1) Capital Project for the 2022/2023 School Year.

<u>Capital Projects List-1730 (Glassboro)</u>		
<u>Project Number</u>	<u>Description/Activity</u>	<u>Cost</u>
701	HVAC Replacement at Bowe School	\$3,500,000