

Glassboro Public Schools



MEMO

To: Mark Silverstein

From: Lisa Ridgway

Date: March 11, 2021

Re: Action Agenda Item for March 24, 2021

Attached please find the 2021-22 District Enrollment and Planning Workbook for the Preschool Program. On March 1st, an email was sent out to stakeholders involved in the program. I did not receive this email until it was forwarded to my attention on Friday, March 5th. This initial submission was due to the state on March 10th. Ms. Sweeney and I had been working on realigning the budget for the preschool program before the release of the workbook. On March 10th we were able to submit the workbook without it being late. As per the district's state liaison, we are still allowed to negotiate with the Head Start program, to reduce the cost per pupil of that program. The district will also have another opportunity to revise this workbook if needed.

Action is required, the board must acknowledge the initial submission of the workbook.

Ridgway, Lisa

From: Sweeney, Melanie
Sent: Friday, March 5, 2021 11:05 AM
To: Ridgway, Lisa
Subject: FW: [EXTERNAL EMAIL] Updated Budget workbook
Attachments: PEA 2021-2022 District Enrollment and Planning Workbook- 3-1-21 em -SF - final final .xlsm



Melanie G. Sweeney
Principal
J. Harvey Rodgers School
301 Georgetown Road
Glassboro, NJ 08028
856-652-2700 EXT 5101

From: dooearlychild <dooearlychild@doe.nj.gov>
Sent: Monday, March 1, 2021 1:54 PM
To: THOMPkins.ELISHA@PPS-NJ.US; gcusmano@gboe.org; rcoxe@burlington-nj.net; dsmith@pemb.org; Margaret McDonnell <margaretmcdonnell@camden.k12.nj.us>; tweeks@gcsd.k12.nj.us; jgiambri@pittsgrove.net; nalbanese@bridgeton.k12.nj.us; wgerson@fairfield.k12.nj.us; Richard.Davidson@millville.org; genemercoli@vineland.org; Beth.Brooks@eastorange.k12.nj.us; rlamptey@irvington.k12.nj.us; vwilson@nps.k12.nj.us; jamesade@orange.k12.nj.us; Daniel.choffo@staff.harrisonschools.org; Joyce.goode@hoboken.k12.nj.us; reginarobinson@jcboe.org; adragona@ucboe.us; daustin@wnyschools.net; jhoward@trenton.k12.nj.us; richard_jannarone@nbpsnj.net; djess@paps.net; hastingsg@asburypark.k12.nj.us; cbarr-rague@keansburg.k12.nj.us; Pgenovese@longbranch.k12.nj.us; pjleonard@neptune.k12.nj.us; gorgae@rbb.k12.nj.us; Nickbrown@lehsd.org; jserapiglia@mrhs.net; rmatthews@paterson.k12.nj.us; schectman@salemnj.org; kennedyha@epsnj.org; gottmann@plainfield.k12.nj.us; horne.staci@pburgsd.net; Ceasar.sheila@pps-nj.us; dnelke@gboe.org; mdunham@burlington-nj.net; dhosey@pemb.org; mburnett@camden.k12.nj.us; wokane@gcsd.k12.nj.us; ckaelble@woodbine.capemayschools.com; mpoland@bridgeton.k12.nj.us; jjones@fairfield.k12.nj.us; joann.burns@millville.org; Mhannagan-painter@vineland.org; c.lofton_simpson@eastorange.k12.nj.us; tmoreland@irvington.k12.nj.us; slott@nps.k12.nj.us; blantoja@orange.k12.nj.us; Joann.botch@staff.harrisonschools.org; leakin@hoboken.k12.nj.us; rcummings-hypolite@jcboe.org; abirne@ucboe.us; czebrowski@wnyschools.net; mcarmichael@trenton.k12.nj.us; melissa_parsi@nbpsnj.net; damimedina@paps.net; jacksonl@asburypark.k12.nj.us; Ahazeldine@keansburg.k12.nj.us; jdaniels@longbranch.k12.nj.us; kthomsen@neptune.k12.nj.us; valdiviam@rbb.k12.nj.us; Aflynn@lehsd.org; ltighe@passaicschools.org; nholtje@paterson.k12.nj.us; Scarani@salemnj.org; Crosbytr@epsnj.org; emotley@plainfield.k12.nj.us; kupcha.jason@pburgsd.net; dceplo@pemb.org; mbocchetti@vineland.org; j.spencer@eastorange.k12.nj.us; Lskibniewski@irvington.k12.nj.us; scaldwell@NPS.K12.NJ.US; Richelle Baughn <rbaughn@camdencsn.org>; grichardson@compassacs.org; srichardson@cccharters.org; Benjamin Carson <bcarson@greatoakslegacy.org>; czielinski@brickededucation.org; INFO@SBOFFICE.COM; Migdalia Dale <mdale@pacsnewark.org>; npuzo@njcu.edu; Paul Velelis <pvelelis@goldendoorschool.org>; info@sboffice.com; d.block@redbankcharterschool.com; info@sboffice.com; Lisrodriguez@wnyschools.net; rbrinkmann@camdencsn.org; slittle@compassacs.org; Kgarcia@cccharters.org;

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Subject: [EXTERNAL EMAIL] Updated Budget workbook

**** EXTERNAL EMAIL -->> BEFORE opening attachments, clicking on links, or providing any information, PLEASE STOP and
VERIFY the sending source ****

Dear School Business Administrator and Early Childhood Contact,

***We hope this email finds you well. Attached is the updated preschool budget workbook with current county
rates. Please remember this budget and your provider budgets (if applicable) are due via Homeroom on March 10,
2021.***

Thank you and have a wonderful day.

The Office of Preschool Education

CONFIDENTIALITY NOTICE: The information contained in this communication from the New Jersey Department of Education is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this email, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the New Jersey Department of Education at (609) 376-3500 to arrange for the return of this information.

2021-2022 District Enrollment and Planning Workbook

Directions -- Please read before completing the form.

1. Select your county and district name from the drop-down list. The spreadsheet will automatically fill in your projected universe of eligible children based on 2020-21 1st Grade ASSA data and the district's targeted or universal preschool program status
2. Fill in the remaining current and projected enrollment information below. Under "2020-21" Actual Enrollment," enter your **actual enrollment on October 15, 2020** Under 2020-21 Projected Enrollment," enter the total number of three- and four-year-olds the district plans to serve full-day. The totals and percentages below each table will calculate automatically.
3. Each row represents a mutually exclusive category. **Do not count any child on more than one line, or an overcount will result.**
4. Only special education students who receive their entire instructional program in an inclusive environment should be listed under "Classified special education children in regular education classrooms (full-time only)."

County and District
Gloucester County, Glassboro, 1730

2020-21 Early Childhood Universe

Total Projected Universe of At-Risk Eligible Preschoolers	210
Projected Universe of At-Risk Eligible Three-Year-Olds	105
Projected Universe of At-Risk Eligible Four-Year-Olds	105

2020-21 ACTUAL ENROLLMENT (10/15/2020)

	Full-Day Three-Year-Olds	Full-Day Four-Year-Olds
In-District Programs		
At-risk eligible general education children in general education classrooms	0	47
Classified special education children in general education classrooms (full-time only)	9	4
Classified special education children in self-contained preschool disabled classrooms	2	7
General education children from other LEA's paying tuition		
Charter Schools		
At-risk eligible general education children in general education classrooms		
Classified special education children in general education classrooms (full-time only)		
Classified special education children in self-contained preschool disabled classrooms		
General education children from other LEA's paying tuition		
Contracted Head Start Programs		
General education children in general education classrooms		
Classified special education children in general education classrooms (full-time only)		
General education children from other LEA's paying tuition		
Other Contracted Private Provider Programs		
General education children in general education classrooms		
Classified special education children in general education classrooms (full-time only)		
Classified special education children in self-contained preschool disabled classrooms		
General education children from other LEA's paying tuition		
Total Current At-Risk Eligible General Education Enrollment	0	47
Total Current General Education Enrollment	0	47
Total Current Enrollment	11	58

2021-22 PROJECTED ENROLLMENT

	Full-Day Three-Year-Olds	Full-Day Four-Year-Olds
In-District Programs		
At-risk eligible general education children in general education classrooms	29	55
Classified special education children in regular education classrooms (full-time only)	14	7
Classified special education children in self-contained preschool disabled classrooms	9	6
General education children from other LEA's paying tuition		
Charter Schools		
At-risk eligible general education children in general education classrooms		
Classified special education children in general education classrooms (full-time only)		
Classified special education children in self-contained preschool disabled classrooms		
General education children from other LEA's paying tuition		
Contracted Head Start Programs		
At-risk eligible general education children in general education classrooms	4	8
Classified special education children in general education classrooms (full-time only)	2	1
General education children from other LEA's paying tuition		
Other Contracted Private Provider Programs		
At-risk eligible general education children in general education classrooms		
Classified special education children in general education classrooms (full-time only)		
Classified special education children in self-contained preschool disabled classrooms		
General education children from other LEA's paying tuition		
Total Projected Enrollment	58	77
Total At-Risk Eligible Projected Enrollment	33	63
Universe of At-Risk Eligible Children	105	105
Percent of Universe Projected to be Served, By Age	31.4%	60.0%
Percent of Total Universe Projected to be Served	45.7%	

2021-22 TABLE 2: Current and Projected Capacity

County and District: Gloucester County, Glassboro, 1730

DIRECTIONS:

1. Enter the information requested below for each preschool site serving eligible preschoolers in the district, including district-operated schools and centers, contracted Federal Head Start centers, and contracted other private provider centers.
2. Under "2020-21 Current Enrollment and Capacity," provide enrollment information **based on the district's October 15, 2020 ASSA enrollment count**. If applicable, count current half-day classrooms utilized for two sessions as one classroom (i.e., a classroom used for a morning class and an afternoon class should be counted once under "Total Classrooms in Use.>").
3. Under "2021-22 Projected Enrollment and Capacity," enter the total number of three- and four-year-olds the district plans to serve in each site. Leave projected capacity and enrollment blank for any current district classrooms that will not be used in 2020-21 or for any providers that will not be contracting with the district in 2021-22.
4. A message to "Check Table 1" will appear if the enrollment numbers entered on Table 2 do not match those entered on Table 1. Totals will not appear until Table 1 and Table 2 match.

Site		2020-21 Current Enrollment and Capacity		2021-22 Projected Enrollment and Capacity		2021-22 Enrollment Projected Increase/Decrease
		Current Enrollment	Total Classrooms in Use	Projected Enrollment	Total Classrooms in Use	
In-District Regular/Inclusion Sites						
1	J Harvey Rodgers	60	7	105	7	45
2	(Insert site name here.)					-
3	(Insert site name here.)					-
4	(Insert site name here.)					-
5	(Insert site name here.)					-
6	(Insert site name here.)					-
7	(Insert site name here.)					-
8	(Insert site name here.)					-
8	(Insert site name here.)					-
9	(Insert site name here.)					-
10	(Insert site name here.)					-
11	(Insert site name here.)					-
12	(Insert site name here.)					-
13	(Insert site name here.)					-
14	(Insert site name here.)					-
15	(Insert site name here.)					-
16	(Insert site name here.)					-
17	(Insert site name here.)					-
18	(Insert site name here.)					-
19	(Insert site name here.)					-
20	(Insert site name here.)					-
21	(Insert site name here.)					-
22	(Insert site name here.)					-
23	(Insert site name here.)					-
24	(Insert site name here.)					-
25	(Insert site name here.)					-
26	(Insert site name here.)					-
22	(Insert site name here.)					-
23	(Insert site name here.)					-
24	(Insert site name here.)					-
25	(Insert site name here.)					-
26	(Insert site name here.)					-
27	(Insert site name here.)					-
28	(Insert site name here.)					-
29	(Insert site name here.)					-
30	(Insert site name here.)					-
31	(Insert site name here.)					-
32	(Insert site name here.)					-
33	(Insert site name here.)					-
34	(Insert site name here.)					-
35	(Insert site name here.)					-
36	(Insert site name here.)					-
37	(Insert site name here.)					-
38	(Insert site name here.)					-
39	(Insert site name here.)					-
40	(Insert site name here.)					-
Subtotal, In-District Regular/Inclusion Sites		60	7	105	7	45
In-District Self-Contained Preschool Disabled Sites						
1	J Harvey Rodgers	9	2	15	2	6
2	(Insert site name here.)					-
3	(Insert site name here.)					-
4	(Insert site name here.)					-
5	(Insert site name here.)					-
6	(Insert site name here.)					-
7	(Insert site name here.)					-
8	(Insert site name here.)					-
9	(Insert site name here.)					-
10	(Insert site name here.)					-
11	(Insert site name here.)					-
12	(Insert site name here.)					-

2021-22 TABLE 2: Current and Projected Capacity

County and District: Gloucester County, Glassboro, 1730

DIRECTIONS:

1. Enter the information requested below for each preschool site serving eligible preschoolers in the district, including district-operated schools and centers, contracted Federal Head Start centers, and contracted other private provider centers.
2. Under "2020-21 Current Enrollment and Capacity," provide enrollment information **based on the district's October 15, 2020 ASSA enrollment count**. If applicable, count current half-day classrooms utilized for two sessions as one classroom (i.e., a classroom used for a morning class and an afternoon class should be counted once under "Total Classrooms in Use.>").
3. Under "2021-22 Projected Enrollment and Capacity," enter the total number of three- and four-year-olds the district plans to serve in each site. Leave projected capacity and enrollment blank for any current district classrooms that will not be used in 2020-21 or for any providers that will not be contracting with the district in 2021-22.
4. A message to "Check Table 1" will appear if the enrollment numbers entered on Table 2 do not match those entered on Table 1. Totals will not appear until Table 1 and Table 2 match.

	2020-21 Current Enrollment and Capacity		2021-22 Projected Enrollment and Capacity		2021-22 Enrollment Projected Increase/Decrease
Site	Current Enrollment	Total Classrooms in Use	Projected Enrollment	Total Classrooms in Use	
13 (Insert site name here.)					
14 (Insert site name here.)					
15 (Insert site name here.)					
16 (Insert site name here.)					
17 (Insert site name here.)					
18 (Insert site name here.)					
19 (Insert site name here.)					
20 (Insert site name here.)					
21 (Insert site name here.)					
22 (Insert site name here.)					
23 (Insert site name here.)					
24 (Insert site name here.)					
25 (Insert site name here.)					
24 (Insert site name here.)					
25 (Insert site name here.)					
26 (Insert site name here.)					
27 (Insert site name here.)					
28 (Insert site name here.)					-
29 (Insert site name here.)					-
30 (Insert site name here.)					-
Subtotal, In-District Self-Contained PSD Sites	9	2	15	2	6
Contracted Enhanced Head Start Sites (Federal)					
1 Glassboro Head Start	-		15	1	15
2 (Insert site name here.)					-
3 (Insert site name here.)					-
4 (Insert site name here.)					-
5 (Insert site name here.)					-
6 (Insert site name here.)					-
7 (Insert site name here.)					-
8 (Insert site name here.)					-
9 (Insert site name here.)					-
Subtotal, Contracted Enhanced Head Start Sites	-	-	15	1	15
Contracted Other Private Provider Regular/Inclusion Sites					
1 (Insert site name here.)					-
2 (Insert site name here.)					-
3 (Insert site name here.)					-
4 (Insert site name here.)					-
5 (Insert site name here.)					-
6 (Insert site name here.)					-
7 (Insert site name here.)					-
8 (Insert site name here.)					-
9 (Insert site name here.)					-
10 (Insert site name here.)					-
11 (Insert site name here.)					-
12 (Insert site name here.)					-
13 (Insert site name here.)					-
14 (Insert site name here.)					-
15 (Insert site name here.)					-
16 (Insert site name here.)					-
17 (Insert site name here.)					-
18 (Insert site name here.)					-
19 (Insert site name here.)					-
19 (Insert site name here.)					-
20 (Insert site name here.)					-
21 (Insert site name here.)					-
22 (Insert site name here.)					-
23 (Insert site name here.)					-
24 (Insert site name here.)					-

2021-22 TABLE 2: Current and Projected Capacity

County and District: Gloucester County, Glassboro, 1730

DIRECTIONS:

1. Enter the information requested below for each preschool site serving eligible preschoolers in the district, including district-operated schools and centers, contracted Federal Head Start centers, and contracted other private provider centers.

2. Under "2020-21 Current Enrollment and Capacity," provide enrollment information **based on the district's October 15, 2020 ASSA enrollment count**. If applicable, count current half-day classrooms utilized for two sessions as one classroom (i.e., a classroom used for a morning class and an afternoon class should be counted once under "Total Classrooms in Use").

3. Under "2021-22 Projected Enrollment and Capacity," enter the total number of three- and four-year-olds the district plans to serve in each site. Leave projected capacity and enrollment blank for any current district classrooms that will not be used in 2020-21 or for any providers that will not be contracting with the district in 2021-22.

4. A message to "Check Table 1" will appear if the enrollment numbers entered on Table 2 do not match those entered on Table 1. Totals will not appear until Table 1 and Table 2 match.

		2020-21 Current Enrollment and Capacity		2021-22 Projected Enrollment and Capacity		2021-22 Enrollment Projected Increase/Decrease
Site		Current Enrollment	Total Classrooms in Use	Projected Enrollment	Total Classrooms In Use	
25	(Insert site name here.)					
26	(Insert site name here.)					
27	(Insert site name here.)					
28	(Insert site name here.)					
29	(Insert site name here.)					
30	(Insert site name here.)					
31	(Insert site name here.)					
32	(Insert site name here.)					
33	(Insert site name here.)					
34	(Insert site name here.)					
35	(Insert site name here.)					
36	(Insert site name here.)					
37	(Insert site name here.)					
38	(Insert site name here.)					
39	(Insert site name here.)					
40	(Insert site name here.)					-
41	(Insert site name here.)					-
42	(Insert site name here.)					-
43	(Insert site name here.)					-
44	(Insert site name here.)					-
45	(Insert site name here.)					-
46	(Insert site name here.)					-
47	(Insert site name here.)					-
48	(Insert site name here.)					-
49	(Insert site name here.)					-
50	(Insert site name here.)					-
51	(Insert site name here.)					-
52	(Insert site name here.)					-
53	(Insert site name here.)					-
54	(Insert site name here.)					-
55	(Insert site name here.)					-
56	(Insert site name here.)					-
57	(Insert site name here.)					-
Subtotal, Contracted Other Provider Sites		-	-	-	-	-
TOTAL, ALL SITES		69	9	135	10	66
TOTAL, GENERAL EDUCATION/INCLUSION SITES		60	7	120	8	60

2021-22 TABLE 3: Directory of Contracted Private Providers

District and County: Gloucester County, Glassboro, 1730

[illegible]

2021-22 TABLE 4: Preschool Teacher Education, Credentials, and Experience

District and County: Gloucester County, Glassboro, 1730

Districts must maintain updated records and documentation of the education and credentials for each preschool teacher in a classroom serving eligible preschool children, whether he/she teaches in a district-operated or contracted private provider classroom. The information entered in this table must reflect this documentation.

Note: Pursuant to N.J.S.A. 18A:26-2 any person employed as a teaching staff member by a district board of education shall hold a valid and appropriate certificate.

DIRECTIONS:

1. Provide the following information for **each teacher in a classroom room serving eligible preschool children (including those in provider settings)** as of **October 15, 2020**. If necessary, indicate any positions for 2021-22 that are unfilled at the time of budget submission by entering "To be hired" in place of the teacher's name.
2. Include **only** teachers responsible for delivering the primary educational program in each classroom. Do **not** include teacher aides or assistants, substitute teachers, master teachers, group teachers who do not teach in the classroom, special education teachers mandated by a child's IEP, relief teachers, or specialists (for art, music, physical education, etc.).
3. Except where noted, enter the number 1 if the check box applies to the teacher.
4. Select **only one** box under the "Highest Level of Education Attained" section for each teacher (i.e. select only High School Diploma or BA/BS or Master's Degree or Doctoral Degree).
5. Select all boxes applicable as of October 15, 2020 for each teacher under the "Credentials and Certification" section (i.e. do not select CE or CEAS if the teacher has a P-3).
6. Under "Foreign Language Proficiency," enter the following codes if the teacher is fully fluent and literate in a foreign language: 1=Spanish, 2=Korean, 3=Portuguese, 4=Creole (Haitian), 5=Arabic, 6=Gujarati, 7=Chinese, 8=Other.

*Foreign degrees/certification cannot be counted on this form unless they have been translated and accepted.

ADD EXTRA LINES AS NEEDED TO INCLUDE ALL TEACHERS SERVING ELIGIBLE CHILDREN.

Name of School / Provider	Name of Teacher		Hiring/ Experience				Highest Level of Education Attained (select one)			Early Childhood Education Credentials and Certification (Select all that apply)						Language Abilities		
	Last Name	First Name	Date of Hire (mm/dd/yy)	Total Years of Experience as Lead Teacher in Preschool	Preschool Teaching Experience (in years) with Standard, Qualifying Certification	Current Salary Step	BA/BS	Master's Degree	Doctoral Degree	P-3	Nursery (N-K)	Elementary (K-8) +2 years Preschool Exp.	Special Education	CEAS for P-3	CE for P-3	Alternate Route	Bilingual/Bicultural/ESL Certified	Foreign Language Proficiency (See codes)
<i>Sample School</i>	<i>Doe</i>	<i>Jane</i>	<i>09/01/01</i>	<i>3</i>	<i>2</i>	<i>3</i>	<i>1</i>								<i>1</i>			
<i>Sample School</i>	<i>Doe</i>	<i>John</i>	<i>09/01/96</i>	<i>8</i>	<i>7</i>	<i>6</i>			<i>1</i>			<i>1</i>	<i>1</i>			<i>1</i>	<i>1</i>	<i>5</i>
In-District Regular/Inclusion Teachers																		
J Harvey Rodgers School	Conley	Elizabeth	9/1/2013		8	17	1					1						
J Harvey Rodgers School	Fortini	Barbara	9/1/2004		18	18	1				1	1						
J Harvey Rodgers School	Franklin-Mox	Kelly	12/17/2007		11	15	1			1		1						
J Harvey Rodgers School	Davis	Denise	9/1/2020		15	10	1					1						
J Harvey Rodgers School	Kowalski	Alexa	9/1/2018		2	2	1					1						
J Harvey Rodgers School	Steponick	Kayley	9/1/2016		24	18	1							1				
J Harvey Rodgers School	McCarron	Kathleen	11/1/2019		13	13		1		1								
J Harvey Rodgers School	Smith	Alicia	11/1/2019		13	13								1				
J Harvey Rodgers School	Vanartsdalen	Renee	9/1/2001		18	18	1				1	1						
J Harvey Rodgers School	Sloan	Erica	10/16/2013		1	6		1		1								

2021-22 TABLE 4a: Teacher Assistant Education, Credentials, and Experience

District and County: **Gloucester County, Glassboro, 1730**

Districts must maintain updated records and documentation of the education and credentials for each preschool teacher assistant in a classroom serving eligible preschool children, whether he/she teaches in a district-operated or contracted private provider classroom. The information entered in this table must reflect this documentation.

DIRECTIONS:

1. Provide the following information for **each teacher assistant in a classroom serving eligible preschool children (including those in provider settings) as of October 15, 2020**. If necessary, please indicate any positions that are new or unfilled at the time of budget submission by entering "To be hired" in place of the teacher assistant's name.
2. Do not include substitute teachers, master teachers, group teachers, teacher assistants mandated by a child's IEP, or specialists (for art, music, physical education, etc.).
3. Except where noted, enter the number 1 if the box applies to the teacher assistant.
4. Select **only one** box under the "Highest Level of Education Attained" section for each teacher assistant (i.e. select only High School Diploma or Associate's Degree or BA/BS).
5. Complete all areas applicable as of October 15, 2020 for each teacher assistant under the "Credentials and Certification" section.
6. Under "Foreign Language Proficiency," enter the following codes if the teacher is fully fluent and literate in a foreign language: 1=Spanish, 2=Korean, 3=Portuguese, 4=Creole (Haitian), 5=Arabic, 6=Gujurati, 7=Chinese, 8=Other.

*Foreign degrees/certification cannot be counted on this form unless they have been translated and accepted.

ADD EXTRA LINES AS NEEDED TO INCLUDE ALL TEACHER ASSISTANTS SERVING ELIGIBLE CHILDREN.

Name of School / Provider	Name of Teacher Assistant		Hiring/ Experience			Highest Level of Education Attained			Early Childhood Education Credentials and Certification (complete all that apply)			Language Abilities
	Last Name	First Name	Date of Hire (mm/dd/yy)	Total Years of Experience as Teacher or TA in Preschool	Current Salary Step	High School Diploma	Associate's Degree	BA/BS or higher	CDA	Number of Hours Towards CDA	Other Certification	Foreign Language Proficiency (See codes)
<i>Sample School</i>	<i>Doe #1</i>	<i>Jane</i>	<i>09/01/01</i>	<i>8</i>	<i>8</i>			<i>1</i>	<i>1</i>			
<i>Sample School</i>	<i>Doe #1</i>	<i>John</i>	<i>09/01/04</i>	<i>5</i>	<i>5</i>		<i>1</i>				<i>1</i>	<i>5</i>
<i>Sample Center</i>	<i>Doe #2</i>	<i>Jane</i>	<i>09/01/07</i>	<i>2</i>	<i>3</i>	<i>1</i>				<i>100</i>		
<i>Sample Center</i>	<i>Doe #2</i>	<i>John</i>	<i>09/01/06</i>	<i>4</i>	<i>4</i>	<i>1</i>				<i>50</i>		
In-District Regular/Inclusion Teacher Assistants												
J. Harvey Rodgers School	Mullen	Danyelle	10/21/19	0		1						
J. Harvey Rodgers School	Schopfer	Roseann	09/23/10	9		1						
J. Harvey Rodgers School	Carbonaro	Stephanie	09/05/12	7				1				
J. Harvey Rodgers School	Arrigale	Sandra	11/21/19	0		1						
J. Harvey Rodgers School	Moxey	Ayana	10/17/19	0		1						
J. Harvey Rodgers School	Maggio	Brianna	11/04/19	0		1						
J. Harvey Rodgers School	To be hired											
J. Harvey Rodgers School	To be hired											

2021-22 SCHEDULE A: District Personnel Detail									
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District and County: Gloucester County, Glassboro, 1730

DIRECTIONS:

1. Districts must use this form to itemize salaries, benefits, and salary step (if applicable) for all preschool education aid funded positions (Educational Program positions and Administrative/Support positions) for which preschool education aid funding will be allocated in 2020-21.
2. Both full-time and part-time employees must be included.
3. Full-time salary and benefit equivalent should be reported for all part-time employees (The prorated amount of the FTE should be included in the salary column).
4. Do not include employees from 2020-21 who will not be employed in 2021-22.
5. If the district plans to use funding other than preschool education aid to entirely support any code-required preschool position(s), please list those employees' names and positions on Schedule A, but do not include salary or benefit information.
6. Select "yes" or "no" from the drop down box to indicate whether or not the district has a settled teachers' salary contract for 2021-22.
7. Please note: Schedule A is now broken into categories. Be sure to place staff under the appropriate category.

District's teacher salary scale settled for the 2021-22 school year?					No			
Employee Name	School/Site Name	Job Title	Full-Time Equivalent	Salary Step (if applicable)	2020-21 Salary	2020-21 Benefits	2021-22 Salary	2021-22 Benefits
SAMPLE: John Doe		Teacher	1.00	M2	\$ 50,000	\$ 9,000	\$ 58,000	\$ 9,000
SAMPLE: Jane Doe		Clerical Worker	1.00	n/a	\$ 45,000	\$ 6,250	\$ 52,200	\$ 6,406
Teachers								
Elizabeth Conley	J Harvey Rodgers	Teacher	0.50	BA17	\$ 38,740	\$ 3,188	\$ 41,096	\$ 3,188
Barbara Fortini	J Harvey Rodgers	Teacher	1.00	BA18	\$ 84,173	\$ 2,100	\$ 89,299	\$ 2,100
Denise Davis	J Harvey Rodgers	Teacher	1.00	BA10	\$ 59,223	\$ 2,100	\$ 62,830	\$ 2,100
Alexa Kowalski	J Harvey Rodgers	Teacher	0.80	BA2	\$ 40,432	\$ 15,786	\$ 41,645	\$ 16,488
Kayley Steponick	J Harvey Rodgers	Teacher	1.00	BA1	\$ 50,040	\$ 39,146	\$ 53,087	\$ 40,867
Kathleen McCarron	J Harvey Rodgers	Teacher	1.00	MA13	\$ 71,673	\$ 2,100	\$ 76,038	\$ 2,100
Alicia Smith	J Harvey Rodgers	Teacher	1.00	MA7	\$ 60,540	\$ 38,093	\$ 64,227	\$ 39,779
Renee Vanartsdalen	J Harvey Rodgers	Teacher	1.00	BA18	\$ 84,173	\$ 15,705	\$ 89,299	\$ 16,405
Erica Sloan	J Harvey Rodgers	Teacher	1.00	MA6	\$ 62,048	\$ 15,786	\$ 65,827	\$ 8,370
Kelly Franklin-Moxley	J Harvey Rodgers	Teacher	1.00	BA15	\$ 71,073	\$ 2,100	\$ 75,401	\$ 2,100

Supervisors of Instruction Subtotal:					\$ -	\$ -	\$ -	\$ -
Principals/Assistant Principals/Program Directors								
Melanie Sweeney	J Harvey Rodgers	Principal	0.50		\$ 52,500	\$ 14,890	\$ 55,698	\$ 15,350
Principals/Assistant Principals/Program Directors Subtotal:					\$ 52,500	\$ 14,890	\$ 55,698	\$ 15,350
Other Professional Staff								
Other Professional Staff Subtotal:					\$ -	\$ -	\$ -	\$ -
Secretarial and Clerical Assistants								
Cathy McDonald	J Harvey Rodgers	Secretary	0.50		\$ 25,287	\$ 20,518	\$ 26,827	\$ 21,426
Fica								\$ 2,053
PERS								\$ 5,902
Secretarial and Clerical Assistants Subtotal:					\$ 25,287	\$ 20,518	\$ 26,827	\$ 29,381
Fiscal Specialist								
Fiscal Specialist Subtotal:					\$ -	\$ -	\$ -	\$ -
Custodian								
Vera Faux	J Harvey Rodgers	Head Custodian			\$ 37,994	\$ 14,870	\$ 41,730	\$ 27,649
Michael Peterson	J Harvey Rodgers	Custodian			\$ 31,818	\$ 15,786	\$ 37,306	\$ 27,561
Custodian Subtotal:					\$ 69,812	\$ 30,656	\$ 79,036	\$ 55,210
Security Guard								
Security Guard Subtotal:					\$ -	\$ -	\$ -	\$ -
Family/Parent Liason								
Family/Parent Liason Subtotal:					\$ -	\$ -	\$ -	\$ -
Faciliator/Coach								
Faciliator/Coach Subtotal:					\$ -	\$ -	\$ -	\$ -
Totals:					\$ 923,048	\$ 202,168	\$ 978,140	\$ 312,010

2019-20 Private Provider Per Pupil Amounts and Withheld Costs

District and County: Gloucester County, Glassboro, 1730

DIRECTIONS:

1. Enter the names of all providers the district is planning to contract with in 2021-22. Names should be listed under Enhanced Head Start, Expanded Head Start, or Other Private Provider, as appropriate.
2. Enter the district-determined 2021-20 per pupil amount for each provider.
3. If applicable, indicate any withheld funds in the designated column(i.e., master teacher salary) **Enter these amounts as negative dollar amounts.**
4. The 2020-21 Budget Total calculated below for each provider should match the budget total on the 2021-22 Private Provider One-Year Planning Budget for that provider.

Site		2021-22 Projected Contracted Eligible Preschoolers	2021-22 Per Pupil Amount	District Withheld Funds (enter negative amount)	2021-22 Budget Total
Contracted Enhanced Head Start Sites (Federal)					
1	(Insert site name here.)	15	\$8,200		\$123,000
2	(Insert site name here.)				\$0
3	(Insert site name here.)				\$0
4	(Insert site name here.)				\$0
5	(Insert site name here.)				\$0
Subtotal, Contracted Enhanced Head Start Sites		15	\$8,200	\$0	\$123,000
Contracted Expanded Head Start Sites (State)					
1	Glassboro Head Start				\$0
2	(Insert site name here.)				\$0
3	(Insert site name here.)				\$0
4	(Insert site name here.)				\$0
5	(Insert site name here.)				\$0
Subtotal, Contracted Expanded Head Start Sites		0	#DIV/0!	\$0	\$0
Contracted Other Private Provider Sites					
1	(Insert site name here.)				\$0
2	(Insert site name here.)				\$0
3	(Insert site name here.)				\$0
4	(Insert site name here.)				\$0
5	(Insert site name here.)				\$0
6	(Insert site name here.)				\$0
7	(Insert site name here.)				\$0
8	(Insert site name here.)				\$0
9	(Insert site name here.)				\$0
10	(Insert site name here.)				\$0
11	(Insert site name here.)				\$0
12	(Insert site name here.)				\$0
13	(Insert site name here.)				\$0
14	(Insert site name here.)				\$0
15	(Insert site name here.)				\$0
16	(Insert site name here.)				\$0
17	(Insert site name here.)				\$0
18	(Insert site name here.)				\$0
19	(Insert site name here.)				\$0
20	(Insert site name here.)				\$0
21	(Insert site name here.)				\$0
22	(Insert site name here.)				\$0
Subtotal, Contracted Other Provider Sites		0	#DIV/0!	\$0	\$0
Total for all Contracted Providers		15	\$8,200	\$0	\$123,000

**New Jersey Department of Education
Division of Early Childhood Education**

**Preschool Education Aid
2021-22 DISTRICT BUDGET PLANNING WORKSHEET**

District:
Glassboro

County:
Gloucester

Resident General Education Students	Projected Enrollment	Estimated Preschool Education Aid (PEA)
Projected GENERAL EDUCATION Enrollment in District	84	\$1,113,420
Projected GENERAL EDUCATION Enrollment in Head Start	12	\$98,784
Projected GENERAL EDUCATION Enrollment in Providers	0	\$0
Projected GENERAL EDUCATION Enrollment in Charter Schools	0	\$0
	96	\$1,212,204

Tuition from Individuals	
Tuition from Other LEAs	
Prior Year PEA Carryover	\$28,895
Minimum Amt for Students w/Disabilities in Gen Ed Classrooms*	\$303,051
Additional Amt for Students w/Disabilities in Gen Ed Classrooms	

Total Estimated Preschool Education Aid, Tuition, Carryover, and Special Education Funding	\$1,544,150
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Description	Account Number	Amount Budgeted
INSTRUCTION	20-218-100-	
Salaries of Teachers	20-218-100-101	\$658,749
Teacher Salaries		\$658,749
Relief Teacher Salaries		\$0
Teacher stipends for professional development		
Substitute teacher stipends		
Other Salaries for Instruction	20-218-100-106	\$157,830
Teacher Assistant Salaries		\$157,830
Teacher Assistant stipends for professional development		
Substitute teacher assistant stipends		
Unused Vacation Payment to Terminated/Retired Staff	20-218-100-199	
Purchased Professional and Educational Services	20-218-100-321	\$40,000
Other Pur. Serv. (400-500)	20-218-100-500	\$9,500
Tuition to Other LEA's within the State - Regular	20-218-100-561	
Supplies and Materials	20-218-100-600	\$15,000
Other Objects	20-218-100-800	
SUBTOTAL - INSTRUCTION		\$881,079
SUPPORT SERVICES	20-218-200-	
Sal. of Supervisors of Instruction	20-218-200-102	\$0
Sal. of Principals/Asst. Principals/Program Directors	20-218-200-103	\$55,698
Sal. of other Professional Staff	20-218-200-104	\$0
Sal. of Secretarial & Clerical Assistants	20-218-200-105	\$26,827
Other Salaries	20-218-200-110	\$79,036
Fiscal Specialist		\$0
Custodian		\$79,036
Security guard		\$0
Family/Parent Liaison	20-218-200-173	\$0
Facilitator/Coach	20-218-200-176	\$0
Unused Vacation Payment to Terminated/Retired Staff	20-218-200-199	
Personnel Services - Employee Benefits	20-218-200-200	\$312,010
Purchased Educational Services - Contracted Pre-K	20-218-200-321	\$0
Purchased Educational Services - Head Start	20-218-200-325	\$123,000
Other Purchased Professional - Education Services	20-218-200-329	
Other Purchased Professional Services	20-218-200-330	\$10,000
Cleaning, Repair and Maintenance Services	20-218-200-420	
Rentals	20-218-200-440	
Contracted Services - Transp (Btw Home & Sch.)	20-218-200-511	
Contracted Services (Field Trips)	20-218-200-516	
Travel	20-218-200-580	
Miscellaneous Purchased Services	20-218-200-590	\$0
Supplies and Materials	20-218-200-600	\$5,000
Other Objects	20-218-200-800	\$1,500
SUBTOTAL - SUPPORT SERVICES		\$613,071
FACILITIES ACQ. CONSTR. SERVICES	20-218-400-	
Instructional Equipment	20-218-400-731	\$50,000
NonInstructional Equipment	20-218-400-732	
SUBTOTAL - FAC. ACQ. & CONSTRUCTION		\$50,000
TOTAL		\$1,544,150

***Minimum Amt for Students w/Disabilities in Gen Ed Classrooms" is calculated by applying the estimated PEA county rate to each classified special education child in general education classrooms (full-time only) entered in Table 1, based on their program. This is the estimated minimum amount needed to educate such students; any additional amounts needed may be entered on the subsequent line, "Additional Amt for Students w/Disabilities in Gen Ed Classrooms".