

GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

TO: Mark Silverstein  
FROM: Scott Henry  
DATE: April 9, 2019  
RE: Agenda Item for April 29, 2019

Attached is 2019-2020 Contract for Participation in Cooperative Transportation Services agreement with the Gloucester County Special Services School District (GCSSSD). GCSSSD performs a County wide Cooperative Transportation Routing Service for homeless/public/non-public/special education/vocational transportation needs. GCSSSD receives transportation requests for students who need transportation. Route requests are collected and bid or quoted combining students from several districts. All necessary paperwork is initiated by GCSSSD.

GCSSSD's administrative fee for this services is:

Seven percent (7%) of a district's portion of each cooperative route for special education, vocational, public and homeless students

Four percent (4%) of a district's portion for each cooperative route for non-public students

Request the board approve the 2019-20 Cooperative Transportation Services Agreement with GCSSSD.



## GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1340 TANYARD ROAD • SEWELL, NEW JERSEY 08080  
TRANSPORTATION OFFICE  
856-464-2383 • FAX 856-468-1106

March 21, 2019

Mr. Scott Henry  
School Business Administrator/Board Secretary  
Glassboro Public Schools  
560 Joseph L. Bowe Boulevard  
Glassboro NJ 08028

Dear Mr. Henry,

Enclosed are three copies of your 2019-2020 Contract for Participation in Cooperative Transportation Services and a copy of the 2019-2020 Cooperative Transportation Guidelines.

The Gloucester County Special Services School District (GCSSSD) performs a Countywide Cooperative Transportation Routing Service for homeless/public/non-public/special education/vocational transportation needs. GCSSSD receives transportation requests for students who need transportation. Route requests are collected, collated, and bid or quoted combining students from several districts. All necessary paperwork is initiated by GCSSSD; and, in fact, the signing of the attached contract eliminates individual joint agreements.

GCSSSD's administrative fee for 2019-2020 will remain the same as it has been for the last 24 years:

**Seven percent (7%)** of a district's portion of each cooperative route for **special education, vocational, public, and homeless students.**

**Four percent (4%)** of a district's portion for each cooperative route for **nonpublic students.**

Please present the enclosed contract to your Board for approval. Sign each copy (**original signatures required**), **affix your Board seal**, and return all three copies to GCSSSD by **May 26, 2019**. In addition, we will need a certified copy of your Board Meeting minutes showing the approval of the Participation Agreement with us. Once the County Superintendent has approved the contract, a fully executed copy will be returned to you.

We look forward to serving your district in the 2019-2020 school year.

Sincerely,  
*Diane Gormley*  
Diane Gormley  
Director of County Services – Transportation

Enclosures

c: Doris Isaacs, County School Business Administrator  
Michael Dicken, Superintendent, Special Services  
Amy Capriotti, Assistant Superintendent of Business/Board Secretary  
Dr. Mark Silverstein, Superintendent  
Rebecca Giordano, Transportation Supervisor

**2019-2020 CONTRACT FOR**  
**PARTICIPATION IN COOPERATIVE TRANSPORTATION**

**THE GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT**, 1340 Tanyard Road, Sewell, New Jersey 08080, hereinafter referred to as Special Services School District and **Glassboro Public Schools**, Gloucester County, New Jersey, by and through **Scott Henry**, duly authorized and appointed representative of the District Board of Education, hereinafter referred to as District, covenant and agree that:

1. Special Services School District shall provide transportation services pursuant to the 2019-2020 Gloucester County Special Services School District Transportation Guidelines annexed hereto and made an express part of this Agreement.
2. Special Services School District and District agree to be bound by the Gloucester County Special Services School District Transportation Guidelines.
3. District contracts for Cooperative Transportation Routing for Homeless, Nonpublic, Special Education, and Vocational routes.
4. District agrees to participate in the Gloucester County Special Services School District Transportation Project Services for the school year 2019-2020 which period shall not exceed twelve (12) months.
5. District acknowledges that this Agreement is not self-renewing and may be renewed only by means outlined in the Gloucester County Special Services School District Transportation Guidelines and for renewal periods not to exceed one (1) year.

President, Gloucester County Special Services School District	Date
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President, District Board of Education

Board Secretary, Gloucester County                      Date  
Special Services School District

Board Secretary, District \_\_\_\_\_ Date \_\_\_\_\_  
Board of Education

SEAL

County Superintendent of Schools      Date

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President, Gloucester County                      Date  
Special Services School District

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President, District                                      Date  
Board of Education

\_\_\_\_\_  
Board Secretary, Gloucester County                      Date  
Special Services School District

\_\_\_\_\_  
Board Secretary, District                                      Date  
Board of Education

SEAL

\_\_\_\_\_  
County Superintendent of Schools      Date

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President, Gloucester County                      Date  
Special Services School District

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President, District                                      Date  
Board of Education

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Board Secretary, Gloucester County                      Date  
Special Services School District

\_\_\_\_\_  
Board Secretary, District                                      Date  
Board of Education

SEAL

\_\_\_\_\_  
County Superintendent of Schools      Date