



November 8, 2018



Glassboro Public Schools
Dr. Mark J. Silverstein, Superintendent of Schools
560 Joseph Bowe Blvd
Glassboro, NJ 08028

Dear Dr. Silverstein:

Thank you for your interest in partnering with Camden County College. The College is proud of our long history of providing college credit opportunities through the High School Plus Program. High school students earn college credit through this program and also have access to the full range of services offered by the College. These services include academic and career planning, full use of library resources, use of the physical fitness facilities, computer labs, and academic support.

As in the past, Camden County College will reimburse your district to defray the direct cost of instruction provided by the school district's teachers who teach Camden County College courses within the school workday. As per the agreement, reimbursements will be sent as part of the President's annual school services report.

Attached you will find two copies of the 2018-2019 High School Plus Agreement outlining the terms of our partnership. The 2018-2019 term Agreement supersedes all prior agreements. Modifications or revisions to the Agreement must be in writing and mutually agreed upon by both parties. At your earliest convenience, please sign and date both copies and return one signed original to: Camden County College, Jennifer Craig, PO Box 200, Blackwood, NJ 08012.



Blackwood
Campus
P.O. Box 200
College Drive
Blackwood, NJ 08012
(856) 227-7200

Camden
City Campus
200 North Broadway
Camden, NJ 08102
(856) 338-1817

Regional Emergency
Training Center
420 North Wood-
bury-Turnersville Road
Blackwood, NJ 08012
(856) 874-6004

William G. Rohrer
Center
1889 Rt. 70 East
Cherry Hill, NJ 08003
(856) 874-6000

We look forward to providing the students in your district the excellent benefits afforded through the High School Plus Program. Please do not hesitate to contact me if further information is needed.

Sincerely,

Margo Venable, Executive Dean
Division of School, Community and Workforce Training Programs

encl.

CAMDEN COUNTY COLLEGE
Division of School, Community & Workforce Training Programs

High School Plus Program Agreement
2018-2019

Agreement between
CAMDEN COUNTY COLLEGE
and
Glassboro High School

This Agreement is entered into by and between Camden County College (“CCC”) and Glassboro High School (the “High School”).

Through the **CCC High School Plus Program**, CCC agrees to provide instruction in degree credit courses to eligible high school students at a reduced tuition rate. This agreement reflects current policies and practices of Camden County College and permits students to earn college credits for courses taught during the school year at their high school.

Camden County College and the school district hereby agree to the following:

1. Camden County College and the high school district agree to establish a program to provide courses for college credit to selected high school students at the High School.
2. Only courses normally taken by Camden County College freshman may be made available. These courses shall be selected by the CCC academic dean from among those offered by Camden County College to regularly admitted students.
3. Participation in courses for college credit shall be limited to **high school college preparatory juniors and seniors who have superior academic records** and/or other students recommended by the principal.
4. The High School shall make adequate and appropriate library, laboratory and computer resources readily available to students at the High School.
5. The courses shall be taught by High School faculty members, who shall each nevertheless remain an employee of the High School and not CCC. Each participating High School faculty member designated by the High School shall have a minimum of a master’s degree, or the equivalent, in the specific academic area to be taught. The High School curriculum and High School teacher must be approved by CCC’s faculty liaison.
6. Camden County College shall offer, and High School faculty shall be required, to participate in an initial orientation and training program, and, thereafter, one or more annual training or evaluation seminars as determined by Camden County College.
7. Camden County College shall provide examination materials and specific criteria for grading by faculty to insure comparability of student performance. Camden County College will require, in these courses, no more and no less than is required in comparable college courses offered at CCC.

8. Camden County College syllabi and standard Camden County College texts or approved equivalents shall be used.
9. There shall be regularly scheduled visits by faculty and/or administration from Camden County College to evaluate the program, review examinations, student projects and reports, and to discuss any problems students or faculty might be experiencing.
10. Before enrolling, each student shall be given a written statement making clear that there is no obligation to attend Camden County College, and making clear that credits earned may not be acceptable at some institutions.
11. Students shall meet all of the following entrance requirements:
 - ◆ be in a college preparatory program and/or have principal's approval;
 - ◆ complete a registration and parent required statement form.
12. Students applying for college credit will be charged by CCC, at the time, a reduced registration fee for each course. Students will not be registered unless the fee or a school purchase order accompanies the registration request. The High School shall be responsible for collecting payment and remitting it to CCC.
13. The high school agrees to report to Camden County College which colleges the graduates of these courses attend, the credits granted for the courses, the value of the program in the students' view, and other such appropriate information, as shall be specified from time to time.
14. Camden County College will reimburse the district an amount per student enrolled to defray the direct cost of instruction provided by the school district's teachers who teach the Camden County College courses within the school workday. This amount will be determined annually based on a prorated portion of a CCC adjunct salary for a three-credit course and an average class size of 25 students.
15. The High School shall report grades for all students to CCC at the completion of each course.
16. Both CCC and the High School shall maintain the confidentiality of all grades and other relevant student information in accordance with FERPA (Family Educational Rights and Privacy Act of 1974, 20 U.S.C. sec. 1232g, commonly know as the Buckley Amendment).

TERM OF AGREEMENT: This Agreement shall supersede all prior agreements and shall be deemed automatically renewed for succeeding academic years unless either party notifies the other party in writing of its intent to terminate this Agreement at the expiration of that academic year. It is understood and agreed that the parties to this Agreement may only modify or revise this Agreement by written amendment signed by both parties.

Donald A. Borden
 Donald A. Borden, President
 Camden County College

11/2/18
 Date

 Superintendent of Schools or designee

 Date

CAMDEN COUNTY COLLEGE
Division of School, Community & Workforce Training Programs

2018-2019

APPROVED HIGH SCHOOL PLUS COURSES

DISTRICT: Glassboro Public Schools

HIGH SCHOOL: Glassboro High School

EED 110	Early Childhood Education
FRE 101	Elem. French I
FRE 102	Elem. French II
ITA 101	Elem. Italian I
ITA 102	Elem. Italian II
SPA 101	Elem. Spanish I
SPA 102	Elem. Spanish II