

GLASSBORO SCHOOL DISTRICT

Monthly Board Items

Updated 2/1/05

Date Submitted: 4.24.178

Proposed Effective Date: **July 1, 2018**

Grade(s) impacted: 9-12

Name: Margaret Mattioli Marybeth Ragozzino Robin Boyd	Position/Item: Summer work	Submitted By: Dr. Danielle F. Sneathen	Building: GHS
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Proposed cost/amount: Hourly wages	Funded through: GEA Contract	Hours/Days per week: 15 days for MM and MR and 20 days for RB.	Benefits: Y or N (circle one)
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Is candidate currently employed by District: ___ No <input checked="" type="checkbox"/> Yes (if yes, what position) _____ If yes, part time or full time (circle one)	Is candidate a former employee: ___ No ___ Yes Check references/review district personnel file? ___ No ___ Yes
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Board Action Requested:

I am seeking Board of Education approval for the high school counselors, Ms. Mattioli and Ms. Ragozzino, to work 15 days in the summer and for Ms. Boyd to assist in the scheduling process by working 20 days. Ms. Boyd will take on some of the duties of the guidance director on those additional days.

Details and ramifications:

These employees are vital to the scheduling process during the summer. They must review students' grades and assist with the development of the GHS master schedule. Since scheduling and PARCC adjustments that must be made after June 30, the counselors know their students best and can make the best determinations.

Positives:

In the event that a parent/guardian comes in, there will be more of a chance that there will be a counselor in to answer their questions about the upcoming school year as it relates to their student and guidance. Additionally, a counselor is on hand to enroll new students to the district.

Concerns:

Other Comments:

FOR OFFICE USE ONLY:

Board Date: _____ Approved: Y or N _____ Index #: _____

