Glassboro Public Schools



MEMO

Date: February 5, 2018

To: Mark Silverstein, Superintendent

From: Danielle Sochor, Chief Academic Officer

Re: Preschool Plan Action Memo February 21, 2018 Board Meeting

<u>Preschool Program</u> – Recommend the Board approve the New Jersey Department of Education Division of Early Childhood Education and Family Engagement 2018-2019 Annual Update to 2017-2020 Three-Year Preschool Program Plan.

DMS/bg

TABLE 1: Current and Projected Preschool Enrollment

Directions -- Please read before completing the form.

- 1. Select your district name from the drop-down list. The spreadsheet will automatically fill-in your projected universe of eligible children.
- 2. Fill-in the remaining current and projected enrollment information below. Under "2017-18 Actual Enrollment," enter your actual enrollment numbers submitted to the Department on October 15, 2017. The totals and percentages below each table will calculate automatically.
- 3. Each row represents a mutually exclusive category. Do not count any child on more than one line, or an overcount will result.
- 4. Each child must be listed as either receiving a half-day education program or a full-day education program.
- 5. Only special education students who receive their entire instructional program in an inclusive environment should be listed under "Classified special education children in regular education classrooms (full-time only)."
- 6. Special education students who receive services exclusively in an out-of-district placement need not be counted on this form.

District Name:	Gloucester County, Glassboro
Total Universe of Eligible Preschoolers	286
2018-19 Projected Three-Year-Old Universe	143
2018-19 Projected Four-Year-Old Universe	143

2017-18 ACTUAL ENROLLMENT (10/15/2017)	<u>-</u>			
	Th	ree-Year-Olds	Four-Ye	ar-Olds
	Half-Day	·	Half-Day	Full-Day
	Program	Full-Day Program	Program	Program
In-District Programs				
General education children in general education classrooms	48		84	
Classified special education children in general education classrooms (full-time only)				
Classified special education children in self-contained preschool disabled classrooms		1		6
Classified special education children in out-of-district placements				
Contracted Head Start Programs				
General education children in general education classrooms				
Classified special education children in general education classrooms (full-time only)				
Other Contracted Private Provider Programs	+ +-			_
General education children in general education classrooms				
Classified special education children in general education classrooms (full-time only)				
Classified special education children in self-contained preschool disabled classrooms				
Total Current Enrollment	48	1	84	6
Total Projected General Education Enrollment		48	84	1
Universe of Eligible General Education Children		286	-1	
Proportion of Universe Served		46.2%		

2018-19 PROJECTED ENROLLMENT				•
	Th	ree-Year-Olds	Four-Ye	ar-Olds
	Half-Day	12.	Half-Day	Full-Day
	Program	Full-Day Program	Program	Program
In-District Programs				
General education children in general education classrooms (PEA Funded)	48		90	
Classified special education children in regular education classrooms (full-time only)			1 0	
Classified special education children in self-contained preschool disabled classrooms			1	3
Classified special education children in out-of-district placements				
Preschoolers in tuition-paid slots				
Contracted Head Start Programs	-		┤├── ─┤	
General education children in general education classrooms (PEA Funded)			1	
Classified special education children in general education classrooms (full-time only)				
Other Contracted Private Provider Programs		<u> </u>	┤├── ┤	
General education children in general education classrooms (PEA Funded)	-			
Classified special education children in general education classrooms (full-time only)				
Classified special education children in self-contained preschool disabled classrooms	<u> </u>		1	
Preschoolers in tuition-paid slots (part of district program)				
Total Projected Enrollment (All Children)	48	•	90	3
Total Projected General Education Enrollment (PEA Funded Children)		48	90)
Universe of Eligible General Education Children		286		
Proportion of Universe Served		48.3%	·	

Table	2:	Current	and	Pro	iected	Presch	വ	Class	Sizes
I abic	~ .	Ourient	anu		Jecrea	LIG2011	OOI	Class	SIZES

District:	Glassboro	

- DIRECTIONS:

 1. Your district name will be automatically entered from Table 1.

 2. Please provide the the actual and projected enrollment of preschool children for every classroom in the program. For the 2017-18 school year, enter enrollment information submitted to the Department on October 15, 2017.

 3. Each row should represent the daily schedule for that particular classroom.

			mber of Childre (10/15/2017)		2018-19 Nur	nber of Childre	n Projected
Name of School / Provider	Classroom Number	Half-Day Session 1	Half-Day Session 2	Full-Day Program	Half-Day Session 1	Half-Day Session 2	Full-Day Program
Sample School	Classroom #1	15	15		a pri		
Sample School	Jane Doe #1	15	- 15	21	15	15	
District Classrooms Serving Gene	eral Education and Inclusion Presch	nonlers					
J. Harvey Rodgers School	Patricia Kately	15	11		15	451	
J. Harvey Rodgers School	Renee Vanartsdalen	14	14		15	15	
J. Harvey Rodgers School	Barbara Fortini	16	14		15	15 15	
J. Harvey Rodgers School	Linda Keith	13	11		12	15	
J. Harvey Rodgers School	Kelley Moxey	12	12		12	12	
District Preschool Classrooms Se	rving Self-Contained Preschoolers						
J. Harvey Rodgers School	Melissa Mickle			1	· · · · · · · · · · · · · · · · · · ·		
J. Hravey Rodgers School	Andrea Fogilitta			6			3
Out-of District Placements for Self	f-Contained Preschoolers						
							<u> </u>
Head Start Teachers							
Other Private Provider Teachers							
Other Fivate Flovider Teachers							
			_				
	Total Preschool Enrollment		139			141	
	Currer	nt preschool enrol	lment correctly	matches your	totals in Table	1,	
	Project	ed preschool enro	liment correcti	y matches your	totals in Table	1.	

Credentials, and Experience 2018-19 TABLE 4: Preschool Teacher Education,

District: Gloucester County, Glassboro

district-operated or contracted private provider classroom. The information entered in this table must reflect this documentation. Note: Pursuant to N.J.S.A. 18A:26-2 any person employed as a teaching Districts must maintain updated records and documentation of the education and credentials for each preschool teacher in a classroom serving eligible preschool children, whether he/she teaches in a staff member by a district board of education shall hold a valid and appropriate certificate.

DIRECTIONS

- 1. Provide the following information for each teacher in a classroom room serving eligible preschool children (including those in provider settings) as of October 15, 2017. If necessary, indicate any positions for 2018-19 that are unfilled at the time of budget submission by entering "To be hired" in place of the teacher's name.
- 2. Include only teachers responsible for delivering the primary educational program in each classroom. Do not include teacher aides or assistants, substitute teachers, master teachers, group teachers who do not teach in the classroom, special education teachers mandated by a child's IEP, relief teachers, or specialists (for art, music, physical education, etc.).
 - 3. Except where noted, enter the number 1 if the check box applies to the teacher.
- 4. Select only one box under the "Highest Level of Education Attained" section for each teacher (i.e. select only High School Diploma or BA/BS or Master's Degree or Doctoral Degree).
- 5. Select all boxes applicable as of October 15, 2017 for each teacher under the "Credentials and Certification" section (i.e. do not select CE or CEAS if the teacher has a P-3).
- 6. Under "Foreign Language Proficiency," enter the following codes if the teacher is fully fluent and literate in a foreign language: 1=Spanish, 2=Korean, 3=Portuguese, 4=Creole (Haitian), 5=Arabic,
- *Foreign degrees/certification cannot be counted on this form unless they have been translated and accepted.

_		I	_	_	Т	1	_	1	_	Т		_			1	ī	ī	_	_	,	_	_	
	Language Abilities	Foreign Language Proficiency (See codes)			5																		
	Lang	Bilingual/Bicultural/ESL Certified (Yes=1, No=0)			1																		
	fication	etuoR etsnretlA			1																		
	and Certi	CE for P-3		-																			
	lentials a apply)	CEAS for P-3																					
	Education Credentials (Select all that apply)	Special Education			1																		
	d Educat (Selec	Elementary (K-8) +2 years Preschool Exp			1						-	_	-	_									
	Early Childhood Education Credentials and Certification (Select all that apply)	Mursery (N-K)								-	_	-	-										
	Early C	€-d												_									
	el of tained	Doctoral Degree			1																		
	Highest Level of Education Attained	Master's Degree																					
	High	SB/AB		1						-	_	-	-	-									
		Current Salary Step		2	4																		
•	ience	Preschool Teaching Experience (in years) with Standard, Qualifying Certification		0	5					4	25	20	24	9									
	Hiring/ Experience	Total Years of Experience as Lead Teacher in Preschool		1	9					0	0	0	0	0									
		Date of Hire (mm/dd/yy)		09/01/01	96/10/60					10/01/94	09/04/01	09/01/01	09/01/95	12/17/07									
	Name of Teacher	First Name		Jane	John					Linda	Barbara	Renee	Patricia	Kelly									
	Name of	Last Name		Doe	Doe	:		eachers		Keith	Fortini	sdalen		Franklin-Moxey Kelly									
		Name of School / Provider			Sample School			In-District Regular/Inclusion Teachers			J. Harvey Rodgers School		J. Harvey Rodgers School	J. Harvey Rodgers School									

2018-19 TABLE 4a: Teacher Assistant Education, Credentials, and Experience

District:	Clausester County Classic
DISTRICT:	Gloucester County, Glassboro

Districts must maintain updated records and documentation of the education and credentials for each preschool teacher assistant in a classroom serving eligible preschool children, whether he/she teaches in a district-operated or contracted private provider classroom. The information entered in this table must reflect this documentation.

DIRECTIONS

- 1. Provide the following information for each teacher assistant in a classroom serving eligible preschool children (including those in provider settings) as of October 15, 2017. If necessary, please indicate any positions for 2018-19 that are unfilled at the time of budget submission by entering "To be hired" in place of the teacher assistant's name.
- 2. Do not include substitute teachers, master teachers, group teachers, teacher assistants mandated by a child's IEP, or specialists (for art, music, physical education, etc.).
- 3. Except where noted, enter the number 1 if the box applies to the teacher assistant.
- 4. Select only one box under the "Highest Level of Education Attained" section for each teacher assistant (i.e. select only High School Diploma or Associate's Degree or BA/BS).
- 5. Complete all areas applicable as of October 15, 2017 for each teacher assistant under the "Credentials and Certification" section.
- 6. Under "Foreign Language Proficiency," enter the following codes if the teacher is fully fluent and literate in a foreign language: 1=Spanish, 2=Korean, 3=Portugese, 4=Creole (Haitian), 5=Arabic, 6=Gujurati, 7=Chinese, 8=Other.
- *Foreign degrees/certification cannot be counted on this form unless they have been translated and accepted.

	Name o	f Teacher	Н	liring/ Experien	ce	Highest Leve	of Education / only One)	Attained (Select	Early Childho Certificat	od Education C tion (Select all t	redentials and hat apply)	Lang Abii	juage lities
Name of School / Provider	Last Name	First Name	Date of Hire (mm/dd/yy)	Total Years of Experience as Teacher or TA in Preschool	Current Salary Step	High School Diploma	Associate's Degree	BA/BS or higher	CDA	Number of Hours Towards CDA	Other Certification	Bilinguat/Biculturat/ESL Certified (Yes=1, No=0)	Foreign Language Proficiency (See codes)
Comple Coherel													
Sample School	Doe	Jane	09/01/01	0	2	1							
Sample School	Doe	John	09/01/96	5	4			1			1	. 1	5
In-District Regular/Inclusion	Teacher Assis	tants											
J. Harvey Rodgers School	Johnston	Serena	02/24/17	1									
J. Harvey Rodgers School	Morrison	Rachel	02/24/17	1	-			!	<u> </u>			\square	
J. Harvey Rodgers School				2				_ !					
	Steponick	Kayley	09/01/16	2				1					
J. Harvey Rodgers School J. Harvey Rodgers School	Simmons Schopter	Monica Roseann	01/26/06 09/23/10	12		-		1					
					_							-	\dashv
											- 		\neg
11 101 17 1													
Head Start Teacher Assis	stants												
									-				\dashv
Other Private Provider Te	eacher Assis	stants											

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2018-19 SCHEDULE A: District Personnel Detail

Glasshorn	
Gloucester County	
District:	J

DIRECTIONS:

1. Districts must use this form to itemize salaries, benefits, and salary step (if applicable) for <u>all</u> required preschool positions (Educational Program positions and Administrative/Support positions).

Both full-time and part-time and part-time and part-time employees.
 Full-time salary and benefit equivalent should be reported for all part-time employees.
 Do not include employees from 2017-18 who will not be employed in 2018-19.
 Select "yes" or "no" from the drop down box to indicate whether or not the district has a settled teachers' salary contract for 2017-18.

District's teacher salary scale settled for the 2018-19 school year?

		Full-Time	Salary Step (if		2017-18		2017-18	20	2018-19	20	2018-19
Employee Name	Job Title	Equivalent	applicable)		Salary		Benefits	(f)	Salary	Ber	Benefits
SAMPLE: John Doe	Teacher	1.00	L	63	50,000		9.000	69	58.000	69	0000
SAMPLE: Jane Doe	Clerical Worker	1.00	n/a	\perp	45,000	63	6,250		52,200	63	6,406
Elizabeth Conley	Special Area Teacher	09:0		S	40.736	S	ı	69	43.034	₩.	
Barbara Fortini	Teacher	1.00		S	70,693	S	2.100	69	76,723	69	2.100
Kelly Franklin Moxey	Teacher	1.00		S	64.493	S	28,488	69	67.723	69	27.448
Linda Keith	Teacher	1.00		is 9	76.433	69	20,789	69	84.323	US	19.783
Patricia Kately	Teacher	1.00		s	83.623	s	20.504	69	84.323	i/s	19.783
Mary Shipley	Special Area Teacher	0.40		S	33.670	63	3.563	69	33.949	69	3,438
Renee Vanartsdalen	Teacher	1.00		S	75,593	69	9,043	₩.	83,473	69	8,595
Serena Johnston	Teaching Assistant	0.82		_و ي	15,443	s,		69	15.825	S	,
Rachel Morrison	Teaching Assistant	0.82		S	15,546	S	30	69	15,929	s	1
Kayley Steponick	Teaching Assistant	0.82		69	15,650	υ9	i)	69	15,929	69	ı
Monica Simmons	Teaching Assistant	0.82		S)	21,404	S	э	69	21.683	69	5
Roseann Schopfer	Teaching Assistant	0.82		is s	17.999	69	e	₩	18,900	69	ï
										649	Ü
										59	ā
										69	41
										69	(9)
										₩	ж
7.1.c											
Elizabeth Calvo	Secretary 10 Month	0.25		69	6,765	is,	3,121	69	7,537	ses.	6,629
Cathy McDonald	Secretary	0.25		S	11,027	6-3	8,165	69	11,725	69	7.878
Nancy Fiebig	School Nurse	05.0		v	225.00	ú	7000		7 1 0 0		
				9	22,700	9	4,00,4	6	4/C'0c		018,11
Aaron Edwards	Program Administrator	0.50		69	49,998	69	12.468	69	52.713	64	11.524

New Jersey Department of Education Office of Early Childhood Education

Early Childhood Program Aid 2018-19 Former ECPA/ELLI DISTRICT BUDGET STATEMENT

Dinamina	Oleanhair
District:	Glassboro

2018-19 PROJECTED GENERAL EDUCATION PRESCHOOL ENROLLMENT (PEA-Funded Children):

Preschool Three-Year-Olds Half-Day	48
Preschool Three-Year-Olds Full-Day	0
Preschool Four-Year-Olds Half-Day	90
Preschool Four-Year-Olds Full-Day	0

2018-19 PROJECTED PRESCHOOL ENROLLMENT (Tuition-Funded Children):

Preschool Half-Day	0
Preschool Full-Day	0

2018-19 PROJECTED FUNDING

2018-19 Preschool Education Aid (PEA)	\$412,020
Available PEA Carryover	
2018-19 General Funds used for Preschool	\$411,950
2018-19 Estimated Other Funds (Including Tuition)	

	FUNCTION	PEA (Including any estimated PEA Carryover)	GENERAL FUND	OTHER FUNDS (Including Tuition)
EXPENDITURE CATEGORY	FUNCTION/ OBJECT CODES	2018-19	2018-19	2018-19
INSTRUCTION	20-218-100-			
Salaries of Teachers	100-101	\$236,775	#000 77F	
Other Salaries for Instruction	100-101	\$41,310	\$236,775 \$41,310	
Unused Vacation Payment to Terminated/Retired Staff	100-100	\$41,310	\$41,31U	
Purchased Professional and Educational Services	100-199	\$1,000	\$1,000	
Other Pur. Serv. (400-500)	100-500	\$6,100		
Tuition to Other LEA's within the State - Regular	100-561	\$0,100	\$6,100	
Supplies and Materials	100-600	\$5,000	¢c 000	
Other Objects	100-800	\$5,000	\$5,000	
SUBTOTAL INSTRUCTION	100-600	\$290,184	\$290,184	\$(
SUPPORT SERVICES	20-218-200-			
Sal. of Supervisors of Instr.	200-102			
Sal. of Principals/Asst. Principals/Program Directors	200-103	\$26,357	\$26,357	
Sal. of other Professional Staff	200-104	\$15,287	\$15,287	
Sal. of Secretarial & Clerical Assistants	200-105	\$9,631	\$9,631	
Other Salaries	200-110			
Family/Parent Liaison	200-173			
Facilitator/Coach	200-176			·
Unused Vacation Payment to Terminated/Retired Staff	100-199			
Personnel Servbenefits	200-200	\$70,527	\$70,527	
Purchased ProfEd. Services - Contracted Pre-k	200-321			-
Purchased ProfEd. Services - Head Start	200-325			
Other Purchased ProfEducational Services	200-329			
Other Purchased Prof. Services	200-330			
Cleaning, Repair and Maintenance Services	200-420			
Rentals	200-440			
Contracted Services - Transp (Btw Home & Sch.)	200-511			
Contr Trans Serv (Field Trips)	200-516			
Travel	200-580			····
Miscellaneous Purchased Services	200-590			
Supplies and Materials	200-600			
Other Objects	200-800			
SUBTOTAL – SUP. SERV.		\$121,801	\$121,801	\$0
FACILITIES ACQ. CONSTR. SERVICES	20-218-400-	T T		
Instructional Equipment	400-731			
NonInstructional Equipment SUBTOTAL - FAC. ACQ. & CONSTRUCTION	400-732			
SUBTOTAL - FAC. ACQ. & CONSTRUCTION		\$0	\$0	\$0
TOTAL	1	\$411,985	\$411,985	\$0

Check Total

Check Total