


GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

TO: Mark Silverstein  
FROM: Kathy Mastran   
DATE: June 16, 2016  
RE: Agenda Item for June 16, 2016 Board Agenda  
2016 Safety Grant

Recommend Board approval to submit and accept the 2016 Safety Grant Program Application through NJ Schools Insurance Group's ERIC South Subfund in the amount of \$4,199.75.

KS/b

Attachment



## New Jersey Schools Insurance Group Application for 2014 - 2015 Safety Grant Program

Safety Grant allotments are based on NJSIG Underwriting Surplus for the period of 7/1/2014 - 7/1/2015. Grant disbursements will take place in the fall of 2016. Grant applications will not be accepted after 11:59PM Eastern Time on 06/30/2016.

### Board Resolution to Apply

Applicant District

Glassboro Board of Education

The above named applicant hereby agrees that the information provided in this application is complete and correct.

The above named applicant hereby approves the digital submission of the this application for the 2014 - 2015 Safety Grant Program through the New Jersey Schools Insurance Group for the purposes described in the application, in the amount of \$ 4199.75 for the July 1, 2014 through June 30, 2015 program period.

The above named applicant hereby grants authority to the undersigned Official Representative to submit the final required documents and digitally submit this application for review by the New Jersey Schools Insurance Group.

Official Representative (sign)

Title

Official Representative (print)

Date

Chief School Administrator (sign)

Title

Chief School Administrator (print)

Date

Business Administrator / Chief Fiscal Officer (sign)

Title

Business Administrator / Chief Fiscal Officer (print)

Date

Last Revision: 2016-06-16 11:32:19

# NJSIG Safety Assessment SCORE SHEET 2016



District: 0

Date: 1/0/00

	Score
A1. Safety Manual	0
A2. School Board Policy	0
A3. District Safety Coordinator	0
A4. Safety Committee	0
B1. Safety Awareness	0
C1. Loss Run Review	0
C2. Self Inspection	0
C3. PEOSHA-300 Log	0
D1 Engineering Control	0
D2. Administrative Control	0
D3. Personal Protective Equipment	0
D4. Accident Reporting	0
D5. Accident Investigation	0
D6. Non-Routine Activity Planning	0

	Score
E. 1 Safety Program/Policy Awareness	0
E2. Employee Job Hazard Training	0
E3. Evacuation Procedures Training	0
F1. Benchmarking	0
F2. NJSIG Safety Audit	0
G1. Emergency Plans	0
G2. Alarm System	0
G3. Fire Extinguishers	0
G4. Sprinkler System	0
G5. First Aid/CPR	0
H1. Managed Care for Injuries	0
H2. Restricted Duty	0
H3. Pre-Employment Screening	0
H4. WeTip Implementation	0
<b>Total</b>	<b>0</b>

Targets for Improvement 0  
 Completed By: 0



## **New Jersey Schools Insurance Group Application for 2014 - 2015 Safety Grant Program**

### **About this Application**

Thank you for completing the New Jersey Schools Insurance Group's (NJSIG) Safety Grant Application. The purpose of this document is for review and approval by the Board of Education/Board of Trustees of the school district/charter school named within the application.

When this document has been approved and signed, the application maybe submitted digitally on NJSIG's website ([www.njsig.org](http://www.njsig.org)).

To complete the digital submission of this application, the Official Representative must upload a digital copy of the Board Resolution (page 6 of the application) and the completed New Jersey Schools Insurance Group's Safety & Loss Control Assessment. The Safety & Loss Control Assessment was made available in the email communication containing this application and on the NJSIG website at <https://www.njsig.org/safety/assessments>.

If you have any questions about this application or the information that was automatically added from NJSIG's records please contact [grants@njsig.org](mailto:grants@njsig.org) or call 609.386.6060.



**New Jersey Schools Insurance Group**  
Application for 2014 - 2015 Safety Grant Program

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Applicant District \*

Glassboro Board of Education

Street Address \*

560 Joseph L. Bowe Boulevard

Street Address (continued)

City \*

Glassboro

County \*

Gloucester

State \*

NJ

Zip Code \*

08028

Business Administrator \*

Scott Henry

Business Administrator Phone Number \*

(856) 881-0123

Extension

Business Administrator Fax Number \*

(856) 881-0884

District Email Address (Business Administrator) \*

NOT ON FILE

Project Manager

Kathy Mastran

Project Manager Phone Number

(856) 652-2700

Extension

6204

Project Manager Fax Number

(856) 881-0884

Project Manager Email Address

kmastran@glassboroschools.us

Project Duration \*

July 1, 2016 - June 30, 2017

Total Entitlement \*

\$4199.75

Do you have a modified duty program? \*

Yes



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### Project Description Statement

#### Applicant District

Glassboro Board of Education

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In this section applicants are to provide the reader with an overall picture of the project(s) for conceptualizing the planned use of funds. The narrative will show the applicant's intention for the project(s) over the project period and include the following:

- Project goal
- Implementation of this project
- How this project will enhance safety
- Any other information related to this project

#### Project Description \*

Sidewalk repairs at various buildings to ensure the safety of staff, students and general public. Purchase of two (2) snow blowers to enhance safety for students and staff during snow events.



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### Budget Summary

Applicant District  
Glassboro Board of Education

In this section applicants are to provide a summary of the project budget.

Budget Category	Function & Object Code	Grant Funds Requested *	Approved Budget NJSIG USE ONLY
<b>Support Services</b>			
Purchased Professional & Technical Services	200 - 300	\$	
Other Purchased Services	200 - 500	\$4199.75	
Supplies & Materials	200 - 600	\$	
<b>Subtotal – Support Services</b>		<b>\$4199.75</b>	
<b>Facilities Acquisition &amp; Construction Services</b>			
Other Purchased Professional & Technical Services	400 - 390	\$	
Construction Services	400 - 450	\$	
Noninstructional Equipment	400 - 732	\$	
<b>Subtotal – Facilities</b>		<b>\$0.00</b>	
<b>Total Budget</b>		<b>\$4199.75</b>	





**New Jersey Schools Insurance Group**  
**Application for 2014 - 2015 Safety Grant Program**

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**Expenditure Report**

Applicant District  
 Glassboro Board of Education

In this section applicants are to provide a summary of the previous period's project budget and expenditures. Please note, this section is not required for the 2014 - 2015 Safety Grant Application.

Reporting Period

Is this report final?

Budget Category	Function & Object Code	Approved Budget	Cumulative Expenditures
<b>Support Services</b>			
Purchased Professional & Technical Services	200 - 300		
Other Purchased Services	200 - 500		
Supplies & Materials	200 - 600		
<b>Subtotal - Support Services</b>			
<b>Facilities Acquisition &amp; Construction Services</b>			
Other Purchased Professional & Technical Services	400 - 390		
Construction Services	400 - 450		
Noninstructional Equipment	400 - 732		
<b>Subtotal - Facilities</b>			
<b>Total Expenditure</b>			





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### Project Completion Summary

Applicant District

Glassboro Board of Education

In this section applicants are to describe the results of the previous period's project(s). Please describe how this project has benefited the district.

**Please note, this section is not required for the 2014 - 2015 Safety Grant Application.**

Project Completion Summary