

# GLASSBORO SCHOOL DISTRICT

Updated 2/1/05

## Monthly Board Items

Date Submitted: 4.22.16

Proposed Effective Date: **July 1, 2015**

Grade(s) impacted: 9-12

Name: <b>Margaret Mattioli</b> <b>Marybeth Ragozzino</b> <b>Robin Boyd</b>	Position/Item: <b>Summer work</b>	Submitted By: <b>Dr. Danielle F. Sneathen</b>	Building: <b>GHS</b>
Proposed cost/amount: <b>Hourly wages</b>	Funded through: <b>GEA Contract</b>	Hours/Days per week: <b>15 days for MM and MR and 20 days for RB.</b>	Benefits: Y or N (circle one)
Is candidate currently employed by District: ___ No <input checked="" type="checkbox"/> Yes (if yes, what position) _____ If yes, part time or full time (circle one)		Is candidate a former employee: ___ No ___ Yes  Check references/review district personnel file? ___ No ___ Yes	

**Board Action Requested:**

I am seeking Board of Education approval for the high school counselors, Ms. Mattioli and Ms. Ragozzino, to work 15 days in the summer and for Ms. Boyd to assist in the scheduling process by working 20 days. Ms. Boyd will take on some of the duties of the guidance director on those additional days.

**Details and ramifications:**

These employees are vital to the scheduling process during the summer. They must review students' grades and assist with summer school planning and the development of the GHS master schedule. Since scheduling and HSPA adjustments must be made after June 30, the counselors know their students best and can make the best determinations.

**Positives:**

In the event that a parent/guardian comes in, there will be more of a chance that there will be a counselor in to answer their questions about the upcoming school year as it relates to their student and guidance.

**Concerns:**

Due to construction, these counselors will be relocated to the rear of the building in a Science lab.

**Other Comments:**

FOR OFFICE USE ONLY:

Board Date:

Approved: Y or N

Index #:

GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

TO: Mark Silverstein  
FROM: Scott Henry *SH*  
DATE: May 4, 2016  
RE: GIS Guidance Counsellor Summer Work

Attached is a summary of the cost of 2015-16 summer work paid to Glassboro High School guidance counselors.

\$24,000 has been included in the 2016-17 budget for this purpose.

**Glassboro Board of Education  
Summary of Guidance Counsellor Summer Work  
2015-16 School Year**

<b>Employee</b>	<b>Days Approved</b>	<b>Per Diem Rate</b>	<b>Amount Paid</b>
Robin Boyd	20	\$ 469.52	\$ 9,390.32
Margaret Mattioli	15	\$ 472.86	\$ 7,092.83
Marybeth Ragozzino	15	\$ 463.97	\$ 6,959.58
			<u>\$ 23,442.73</u>