

# GLASSBORO SCHOOL DISTRICT

Updated 2/1/05

## Monthly Board Items

Date Submitted: 4.29.14

Proposed Effective Date: **July 1, 2014**

Grade(s) impacted:

Name: <b>Margaret Mattioli</b> <b>Marybeth Ragozzino</b> <b>Robin Boyd</b>	Position/Item: <b>Summer work</b>	Submitted By: <b>Dr. Danielle F. Sneathen</b>	Building: <b>GHS</b>
Proposed cost/amount: <b>Hourly wages</b>	Funded through: <b>GEA Contract</b>	Hours/Days per week: <b>15 days for MM and MR and 20 days for RB.</b>	Benefits: Y or N (circle one)
Is candidate currently employed by District: ___ No <u> X </u> Yes (if yes, what position) _____ If yes, part time or full time (circle one)	Is candidate a former employee: ___ No ___ Yes  Check references/review district personnel file? ___ No ___ Yes		

**Board Action Requested:**

I am seeking Board of Education approval for the high school counselors, Ms. Mattioli and Ms. Ragozzino, to work 15 days in the summer and for Ms. Boyd to assist in the scheduling process by working 20 days. Ms. Boyd will take on some of the duties of the guidance director on those additional days.

**Details and ramifications:**

These employees are vital to the scheduling process during the summer. They must review students' grades and assist with summer school planning and the development of the GHS master schedule. Since scheduling and HSPA adjustments must be made after June 30, the counselors know their students best and can make the best determinations.

**Positives:**

In the event that a parent/guardian comes in, there will be more of a chance that there will be a counselor in to answer their questions about the upcoming school year as it relates to their student and guidance.

**Concerns:**

**Other Comments:**

FOR OFFICE USE ONLY:

Board Date: \_\_\_\_\_ Approved: Y or N \_\_\_\_\_ Index #: \_\_\_\_\_